

The Municipal Services Committee (General Governance/Finance/PP&P/Human Resources) held a Meeting at the Municipal Office in Chantry on Monday, January 27th, 2014.

Mayor Holman called the Meeting to order at 2:30 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Linda Carr, Councillors Jeff Banks, Bob Lavoie, Cathy Monck, Ron Pollard, Paul Smith and Robert Taylor. Councillor Rob Dunfield, absent with prior notice. Councillor Anders Carson, on leave of absence.

Also in attendance were Robert Maddocks, CAO; Dianna Bresee, Clerk; Joe Whyte, Treasurer; Sue Dunfield, Manager of Community & Leisure Services and Jay DeBernardi, Fire Chief/CEMC.

Mayor Holman asked if there were any emergency additions to the agenda and none were noted.

Moved By: Councillor Banks
Seconded By: Councillor Monck

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if anyone had a Declaration of Pecuniary Interest or the General Nature Thereof and the following was declared:

I, Jeff Banks, do declare a Pecuniary Interest or the General Nature Thereof, in regards to item #10.2.1 on Agenda dated January 27, 2014, being correspondence from Ms. Paula Banks regarding Representation of Bastard and South Burgess Ward.

DELEGATION:

Ms. Sharon Halladay, Principal Rideau District High School and Mr. Jeremy Hobbs, Chief Information Officer, were in attendance to provide Council with a Power Point Presentation regarding the Proposed Recreation Facility at Rideau District High School. Ms. Halladay advised that the School Board will put \$10,000 toward a Feasibility Study and advised that they require support from the Municipality and other agencies in order to do a Feasibility Study.

Mayor Holman advised that the Township would support a Feasibility Study and that a Resolution of Support for same would be brought forward to the next Meeting of Council.

RECOMMENDATION #1-2014

Moved By: Councillor Dunfield
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the Power Point Presentation regarding the Proposed Recreation Facility at Rideau District High School, as provided by Ms. Sharon Halladay, Principal Rideau District High School and Mr. Jeremy Hobbs, Chief Information Officer.

Carried:

FINANCE

Joe Whyte, Treasurer provided the Committee with a verbal and written Treasury Report regarding the following:

- Treasury Report for the Month of December, 2013
- Tax Department Notes
- IT & Communications Notes
- Interim Tax Bill Newsletter
- Cheque Register for December, 2013
- Financial Report Year to Date as of December 31, 2013

RECOMMENDATION #2-2014

Moved By: Councillor Taylor
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the verbal and written Treasury Reports as provided by Joe Whyte, Treasurer;

AND FURTHER Recommends that Council acknowledges the cheque register for the Month of December 2013.

Carried:

PROTECTION TO PERSONS AND PROPERTY

Ken Gilpin, Animal Control/By-Law Enforcement Officer provided the Committee with a written Animal Control Report for December, 2013.

RECOMMENDATION #3-2014

Moved By: Councillor Smith
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the written Animal Control Report for December 2013, as provided by Ken Gilpin, By-Law Enforcement Officer.

Carried:

COMMUNITY & LEISURE SERVICES

Sue Dunfield, Manager of Community & Leisure Services provided the Committee with verbal and written Reports regarding an Update Proposal for the Policy Statement on Social Media and Recommendation of Appointment of an Individual for a Short-Term Volunteer Position.

RECOMMENDATION #4-2014

Moved By: Councillor Monck
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the verbal and written Reports regarding an Update Proposal for the Policy Statement on Social Media and a Recommendation of Appointment of an Individual for a Short-Term Volunteer Position, as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends that a By-Law to adopt the revised Policy Statement regarding Social Media be brought forward to the next Meeting of Council for Council's consideration;

AND FURTHER Recommends that Bryanne Flannigan be appointed as a short-term Volunteer under the Community & Leisure Services Recreation Program.

Carried:

GENERAL GOVERNANCE

Minutes of the Cataraqui Region Conservation Authority, Full Authority Meeting held December 4th, 2013 was distributed to Committee and Councillor Jeff Banks provided a verbal update regarding same.

RECOMMENDATION #5-2014

Moved By: Councillor Carr
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the Minutes of the Cataraqui Region Conservation Authority, Full Authority Meeting held December 4th, 2013;

AND FURTHER Recommends that Council acknowledge Councillor Jeff Banks' verbal update regarding same.

Carried:

CORRESPONDENCE ACTION

The Committee received and considered the following correspondence:

- 10.2.1 Ms. Paula Banks – Representation of Bastard and South Burgess Ward
- 10.2.2 Ms. Paula Banks – Information Requests
- 10.2.3 Township of Leeds and Thousand Islands – Request for Support of Resolution re: Propane Shortage
- 10.2.4 Municipality of East Ferris – Request for Support of Letter re: Gas Tax
- 10.2.5 Hon. Randy Pettapice, MPP Perth-Wellington – Request for Resolution of Support re: Joint and Several Liability

RECOMMENDATION #6-2014

Moved By: Councillor Smith
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS correspondence was received from Ms. Paula Banks, volunteering to cover the seat of Councillor Anders Carson, as Council's Representative for the Ward of Bastard and South Burgess, during his leave of absence;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledges said correspondence;

AND FURTHER Recommends that no further action be taken at this time.

Carried:

Councillor Banks requested a cut off on Thursdays so packages can be sent out on Thursdays.

RECOMMENDATION #7-2014

Moved By: Councillor Pollard
Seconded By: Councillor Taylor

To pass a Resolution that;

WHEREAS correspondence was received from Ms. Paula Banks requesting additional information;

AND WHEREAS Ms. Banks was provided a response regarding said request, as per the Policy;

NOW THEREFORE the Municipal Services Recommends that Council acknowledges said response from Robert Maddocks, CAO and deems it to be an efficient response to Ms. Banks' subsequent request.

Carried:

RECOMMENDATION #8-2014

Moved By: Councillor Pollard
Seconded By: Councillor Smith

To pass a Resolution that;

WHEREAS correspondence was received from the Township of Leeds and the Thousand Islands, requesting support of their Resolution urging the Province of Ontario to develop partnership programs that would allow for mutual assistance between fuel providers in emergency situations;

AND while the Township of Rideau Lakes supports this proposal and they acknowledge that MP, Steve Clark has brought this issue forward for immediate attention to the Ministry for immediate action;

NOW THEREFORE the Municipal Services Committee Recommends that a copy of this Recommendation be forwarded to the Hon. Steve Clark, MPP and the Township of Leeds and the Thousand Islands.

Carried:

RECOMMENDATION #9-2014

Moved By: Councillor Monck
Seconded By: Councillor Taylor

To pass a Resolution that;

WHEREAS correspondence was received from the Municipality of East Ferris requesting support of their letter to Hon. Kathleen Wynne, Premier regarding concerns with a 3 to 10 cent per litre tax increase on gasoline to provide funding for transit in the Greater Toronto Area;

NOW THEREFORE the Municipal Services Committee Recommends that Council table said correspondence.

Carried:

RECOMMENDATION #10-2014

Moved By: Councillor Lavoie
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS correspondence was received from Hon. Randy Pettapiece, MPP Perth-Wellington requesting support of his Private Member's Resolution in the Ontario Legislature, that the Government should protect taxpayers from higher property taxes by implementing a comprehensive, long-term solution to reform joint and several liability insurance for Municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs;

NOW THEREFORE the Municipal Services Committee Recommends that Council supports said Resolution;

AND FURTHER that a copy of this Recommendation be forwarded to Hon. Randy Pettapiece, MPP Perth-Wellington, Hon. Steven Clark, MPP and Hon. Gord Brown, MP.

Carried:

NEW BUSINESS

Mayor Holman advised that the first Operational Budget Meeting will be held February 18th, 2014 at 1:00 p.m.

RECOMMENDATION #11-2014

Moved By: Councillor Monck
Seconded By: Councillor Smith

To pass a Resolution that;

WHEREAS the February Municipal Services Committee Meeting (Gen. Gov.) is scheduled to be held February 24th, 2014;

AND WHEREAS the annual ROMA/OGRA Conference is being held from February 24rd to February 26th, 2014;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Rideau Lakes reschedules said MSC Meeting to Thursday, February 27th, 2014 at 2:30 p.m.

Carried:

PROTECTION TO PERSONS AND PROPERTY

Jay DeBernardi, CEMC provided the Committee with a verbal and written Report regarding the following:

- CEMC Update

RECOMMENDATION #12-2014

Moved By: Councillor Monck

Seconded By: Councillor Taylor

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the verbal and written Community Emergency Management Update as provided by Jay DeBernardi, CEMC for the period ending January 19th, 2014.

Carried:

Jay DeBernardi, Fire Chief provided the Committee with a verbal and written Report regarding the following:

- Fire Services Update
- Article on Cost Recovery Occurring in the Province
- OFMEM Communiqué on New Changes and Requirements

RECOMMENDATION #13-2014

Moved By: Councillor Pollard

Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledges the verbal and written Fire Services Update as provided by Jay DeBernardi, Fire Chief, for the period ending January 20th, 2014;

AND FURTHER Recommends that Council acknowledges the Article on Cost Recovery Occurring in the Province and the OFMEM Communiqué on New Changes and Requirements.

Carried:

Mayor Holman asked the press if they had any questions and none were heard.

CLOSE MEETING

Moved By: Councillor Lavoie
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 4:05 p.m. to discuss personnel matters as per Section 239(2)(b) of the Municipal Act.

Carried:

Moved By: Councillor Lavoie
Seconded By: Councillor Smith

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:10 p.m.

Carried:

Mayor Holman advised of the following matters discussed in Closed Session:

- Recommendation of promotion of individual to Area Chief
- 2 Property Standards Matters

RECOMMENDATION #14-2014

Moved By: Councillor Taylor
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee provided direction to staff and authorizes staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #15-2014

Moved By: Councillor Monck
Seconded By: Councillor Banks

To pass a Resolution that;

WHEREAS Fire Chief, Jay DeBernardi Recommended to Committee in closed session, that an individual who has completed the promotional process, be appointed to the position of Area Chief within Rideau Lakes Fire and Rescue;

NOW THEREFORE the Municipal Services Committee Recommends to Council that said individual be promoted to the recommended position.

Carried:

RECOMMENDATION #16-2014

Moved By: Councillor Taylor
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, January 27th, 2014.

Carried:

Moved By: Councillor Taylor
Seconded By: Councillor Pollard

To pass a Resolution that;

This Meeting do now adjourn at 4:12 p.m.

Carried:

Ronald E. Holman
Mayor

Dianna G. Bresee
Clerk