

The MUNICIPAL SERVICES COMMITTEE (General Governance/Finance/PP&P/Human Resources) (Public Works/Planning/Community & Leisure Services) held a Combined Meeting at the Municipal Office in Chantry on **Monday, March 27, 2017**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Cathy Monck, Councillors Jeff Banks, Linda Carr, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer; Jay DeBernardi, Fire Chief/CEMC; Brittany Mulhern, Manager of Development Services; Dan Chant, Roads Coordinator and Michelle Jones, Manager of Facilities and Environmental Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted as follows: **ADD** Under 16. New Business: 16.7 – Councillor Banks re: Rideau Valley Conservation Authority Update.

Moved By: Councillor Carr  
Seconded By: Councillor Pollard

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

Mayor Holman advised that the Delegation had not yet arrived and would be moved to after agenda items under #7 Finance.

### **FINANCE:**

Cynthia Laprade, Treasurer, provided Committee with written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- Council Remuneration 2016
- 2016 Estimated Year End Surplus
- Cancellation of Promissory Note CIF Stewardship Ontario – Waste
- Ontario Regulation 284/09 2017 Budget
- 2017 Board Budgets & Board Deficit

Treasury Year-to-Date Summary Report:

**RECOMMENDATION #29-2017**

Moved By: Deputy Mayor Monck  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the following verbal and written Reports as provided by Cynthia Laprade, Treasurer:

- Treasury Year-to-Date Summary Report;
- Council Remuneration 2016;
- 2016 Estimated Year End Surplus;
- Cancellation of Promissory Note CIF Stewardship Ontario – Waste;

AND FURTHER Recommends that Council authorize the cancellation of the Promissory Note with the Continuous Improvement Fund (CIF) and Stewardship Ontario.

Carried:

Ontario Regulation 284/09 2017 Budget:

**RECOMMENDATION #30-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Ontario Regulation 284/09 2017 Budget Report as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council receive this Report which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2017 Operating and Capital Budgets in Public Sector Accounting Board (PSAB) format.

Carried:

2017 Board Budgets & Board Deficit:

**RECOMMENDATION #31-2017**

Moved By: Councillor Carr

Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written 2017 Board Budgets and Board Deficit Report as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends to Council that the recommended course of action as outlined in the Report for the Lower Beverley Lake Park Board and the Elgin Seniors Housing Board be approved.

Carried:

**DELEGATION:**

Landscape Consultant, Ashley Cochrane was in attendance and provided a PowerPoint presentation to Committee regarding a Conceptual Plan for a park in Elgin.

Rideau District High School was represented by Leanne Schachow, Aundrea Bright and Alexis Lyons who presented a preliminary plan by the students.

**RECOMMENDATION #32-2017**

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee acknowledges the Presentation by Landscape Consultant Ashley Cochrane and Rideau District High School representatives Leanne Schachow and Alexis Lyons regarding a conceptual plan for a park/outdoor classroom area within the Village of Elgin;

AND FURTHER Recommends that Council request that the South Crosby Recreation/Parks/Events Sub-Committee host an Open House in order to gain public input on the proposed conceptual plan.

Carried:

**PROTECTION TO PERSONS & PROPERTY:**

**CEMC:**

Jay DeBernardi, CEMC, provided the Committee with a verbal and written CEMC Update.

**RECOMMENDATION #33-2017**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Community Emergency Management Update for the period of February 19 to March 19, 2017 as provided by Jay DeBernardi, CEMC.

Carried:

**FIRE SERVICES:**

Jay DeBernardi, Fire Chief, provided the Committee with a verbal and written Fire Department Update.

**RECOMMENDATION #34-2017**

Moved By: Councillor Lavoie  
Seconded By: Deputy Mayor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of February 19, 2017 to March 19, 2017 as provided by Jay DeBernardi, Fire Chief.

Carried:

**DEVELOPMENT SERVICES:**

Brittany Mulhern, Manager of Development Services, provided Committee with a verbal and written Departmental Update.

**RECOMMENDATION #35-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding February 2017 Permit and Application Activity, Septic Re-Inspection

Program and United Counties of Leeds and Grenville Official Plan Update as provided by  
Brittany Mulhern, Manager of Development Services;

AND FURTHER Recommends that a By-Law be brought forward to enter into agreements with  
Rideau Valley Conservation Authority for septic re-inspections.

Carried:

**PUBLIC WORKS:**

**ROADS:**

Dan Chant, Roads Coordinator, provided Committee with verbal and written Reports regarding  
the following:

- Roads Progress Report
- Tender for Operational Services (PW2017-4)
- Tender for Roadside Mowing (PW2017-5)
- RFP for Brush Trimming (PW2017-6)
- RFP for Brush Cutting (PW2017-7)
- Tender for Surface Treatment (PW2017-8)
- RFP for the Supply of 2017 Four Wheel Drive Backhoe Loader (PW2017-9)

**Roads Progress Report:**

**RECOMMENDATION #36-2017**

Moved By: Councillor Pollard

Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and  
written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

**Tender (PW2017-4):**

**RECOMMENDATION #37-2017**

Moved By: Councillor Hoogenboom

Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS Tender PW2017-4 for Operational Services was advertised with a closing date of March 7, 2017 at 11:00 a.m.;

AND WHEREAS five (5) tenders were received and opened following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Tender for Operational Services Report as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the Operational Services results be acknowledged and kept on file for any projects that may arise throughout the year.

Carried:

RFP's (PW2017-5, PW2017-6, PW2017-7):

**RECOMMENDATION #38-2017**

Moved By: Councillor Lavoie  
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS RFPs PW2017-5 for Roadside Mowing, PW2017-6 for Brush Trimming and PW2017-7 for Brush Cutting were advertised with a closing date of March 8, 2017;

AND WHEREAS RFPs were received for each and opened following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written RFP Reports as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the RFPs be awarded as follows:

- PW2017-5 for Roadside Mowing: Steven Lewis at \$64.75/Lane km;
- PW2017-6 for Brush Trimming: Steven Lewis at \$85.00/hr;
- PW2017-7 for Brush Cutting: Wayne Blackburn Brush Cutting at \$118.00/hr.

Carried:

Tender (PW2017-8):

**RECOMMENDATION #39-2017**

Moved By: Councillor Hoogenboom

Seconded By: Deputy Mayor Monck

To pass a Resolution that;

WHEREAS Tender PW2017-8 for Double and Single Surface Treatment for various roads within the Township was advertised with a closing date of March 8, 2017;

AND WHEREAS three (3) tenders were received and opened following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Tender for Double and Single Surface Treatment Report as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the Contract for Double and Single Surface Treatment be awarded to Smiths Construction for the tendered price of \$536,495.00 plus HST;

AND FURTHER Recommends to Council that a determination for any unused capital funds be set aside to fund capital priorities as identified later in 2017.

Carried:

RFP (2017-9):

**RECOMMENDATION #40-2017**

Moved By: Councillor Carr  
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS RFP PW2017-9 for the purchase of a four-wheel drive Backhoe was advertised with a deadline of March 8, 2017;

AND WHEREAS four (4) RFPs were received and opened following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written RFP for the purchase of a four-wheel drive Backhoe Report as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the Backhoe RFP be awarded to Nortrax at a cost of \$119,310.00 plus HST;

AND FURTHER Recommends that the 42” twist bucket and the automatic greaser also be purchased from Nortrax for a total cost of \$134,270.00 plus HST.

Carried:

Committee observed a twenty-minute break.

**MUNICIPAL PROPERTIES:**

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with verbal and written Reports regarding the following:

- Municipal Properties Update
- Portland Harbour Dock Report

**Municipal Properties Update:**

**RECOMMENDATION #41-2017**

Moved By: Deputy Mayor Monck  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

**Portland Harbour Dock Report:**

**RECOMMENDATION #42-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Portland Harbour Dock Report as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that Staff be directed to obtain a drawing and an official quote for a proposed new layout of the Portland Harbour, utilizing the existing water lot space, while providing a break water for protection;

AND FURTHER Recommends to Council that Staff be directed to provide this information to Council for review, and maintain these documents on file should future funding become available;



AND FURTHER Recommends to Council that the Portland Harbour be included in the 2018 budget review.

Carried:

**ENVIRONMENTAL SERVICES:**

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

**RECOMMENDATION #43-2017**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that Staff be directed to dispose of the 2009 Stirling waste collection truck, in a manner most likely to maximize the return;

AND FURTHER Recommends that the Agreement with Automotive Materials Stewardship for funding for the management of used automotive materials disposed of during hazardous waste events be forwarded to Council for By-Law on April 3, 2017.

Carried:

**JOINT HEALTH & SAFETY COMMITTEE:**

Joint Health & Safety Committee Meeting Minutes – February 23, 2017.

**RECOMMENDATION #44-2017**

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Health and Safety Committee Meeting held February 23, 2017.

Carried:

**COMMUNITY & LEISURE SERVICES:**

**Joint Hall Board Sub-Committee Minutes March 1, 2017:**

**RECOMMENDATION #45-2017**

Moved By: Deputy Mayor Monck  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Hall Board Sub-Committee Meeting held March 1, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends that Council bring forward Action Items within the Joint Hall Board Minutes to the Action Item Listing for Budget consideration.

Carried:

**Joint Recreation Sub-Committee Minutes – March 1, 2017:**

**RECOMMENDATION #46-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Recreation Sub-Committee Meeting held March 1, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends that Council bring forward Action Items within the Joint Recreation Minutes to the Action Item Listing for Budget consideration.

Carried:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with written Reports regarding the following:

- Volunteer Appointments

- Watering Program

Volunteer Appointments:

**RECOMMENDATION #47-2017**

Moved By: Councillor Livingston  
Seconded By: Deputy Mayor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Report regarding Volunteer Appointments as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

- Portland Community Hall Board: Anders Carson;
- Delta Athletic Recreational Society (DARS): Ron Read;
- Newboro Recreation/Parks/Events Committee: Chris Cadue and Wendy Talbot;

AND FURTHER Recommends that the following names be removed with regret and thanks:

- Newboro Hall Board and Newboro Recreation/Parks/Events Committee: Marilyn Day;
- Elgin Municipal Complex Hall Board: Linda McFadden.

Carried:

Watering Program:

**RECOMMENDATION #48-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Watering Program Report as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that Green Acres Greenhouses be hired to do the Township Watering Program for 2017 at the quoted price of \$18,360.00 plus HST.

Carried:

## ADMINISTRATION

Mary Ellen Truelove, Clerk provided a verbal and written Report to Committee regarding the Canada 150 Celebratory Grants.

The following motion was brought forward:

Moved By: Councillor Carr  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Canada 150 Celebratory Grants as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that the allotted amount for the Celebratory Grants be increased by \$3,000 allowing all applicants to receive the requested \$500 each for a total of \$8,500.

Following discussion, the following amending motion was brought forward:

### **RECOMMENDATION #49-2017**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee amends the main motion to read that the allotted amount for the Celebratory Grants be increased by \$2,500 allowing all applicants to receive the requested \$500 each, removing the 2 feather flags application from Joint Beautification, for a total of \$8,000.

Carried:

### **RECOMMENDATION #50-2017**

Moved By: Councillor Carr  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written report regarding Canada 150 Celebratory Grants as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that the allotted amount for the Celebratory Grants be increased by \$2,500 allowing all applicants, aside from the Joint Beautification application for 2 feather flags, to receive the requested \$500 each for a total of \$8.000.

Carried:

Mike Dwyer, CAO, provided Committee with a verbal and written Report regarding Commercial Fleet Mooring – Portland Harbour.

**RECOMMENDATION #51-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Commercial Fleet Mooring – Portland Harbour as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the Fees By-Law be amended to establish a new class of fee for seasonal commercial fleet mooring at the Portland Harbour at the rate of \$2.50 per foot.

Carried:

**BUSINESS ARISING:**

Municipal Services Committee Meeting - January 9, 2017: Community Halls – Service Review

**RECOMMENDATION #52-2017**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

WHEREAS at the Municipal Services Committee Meeting held January 9, 2017, Staff were instructed to bring back a Report on a standardized system for all community halls that is consistent with maintaining current service levels;

AND WHEREAS Staff have prepared a Report with recommendations for standardization;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the Community Halls Report #2 as provided by Michelle Jones, Manager of Facilities & Environmental Services and Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends that Council approve the proposed service standard as outlined in Attachment A and B;

AND FURTHER Recommends that Staff be directed to implement the associated changes for September 1, 2017.

Carried:

**CORRESPONDENCE:**

The following correspondence was received and reviewed by Committee:

- 15.1** Rideau Valley Conservation Authority: Request to Extend MOU re: ROW off Sugar Bush Hill Road
- 15.2** Sandy Prentice: Community Hall Use
- 15.3** Eugenie Price: Community Hall Concerns
- 15.4** Region of Peel: Regional Fluoridation
- 15.5** Ontario Farmland Trust: 2017 Forum
- 15.6** Cataraqui Region Conservation Authority: Financial Statements – December 31, 2016
- 15.7** Town of Northeastern Manitoulin and the Islands: Ontario Hydro Delivery Fees
- 15.8** Minister of Agriculture, Food & Rural Affairs: Premier`s Award for Agri-Food Innovation Excellence
- 15.9** LGL Limited: Highway 15 and County Road 42 Intersection Improvements
- 15.10** Ontario Association of Fire Chiefs: Municipal Officials Seminar
- 15.11** Leeds Grenville Stewardship Council: Pitch Pine Primer Tour and Woodlot Tour

**RECOMMENDATION #53-2017**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS correspondence was received from the Rideau Valley Conservation Authority requesting an extension of two (2) years to the current Memorandum of Understanding to utilize the Unopened Road Allowance between Concession 1, Part of Lot 1 in the Ward of Bastard & South Burgess, and Concession 1 and 2, Part of Lot 30 in the Ward of South Elmsley for the purposes of a Timber Sale Harvest;

NOW THEREFORE the Municipal Services Committee Recommends that Council authorize the extension of the Memorandum of Understanding with the RVCA for two (2) years to January 27, 2019.

Carried:

**RECOMMENDATION #54-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 15.2-15.11 with a reply to be sent regarding item #15.9.

Carried:

**NEW BUSINESS:**

Proposed Motion: Councillor Carr - Crosby Hall Capital Fund Reserve Account:

**RECOMMENDATION #55-2017**

Moved By: Councillor Carr  
Seconded By: Councillor Gunnewiek

To pass a Resolution that:

WHEREAS at the Regular Council Meeting held March 7, 2016, a Report was provided to Committee regarding three Options to address the accumulated deficit;

AND WHEREAS Resolution #52-2016 was passed on a recorded vote to approve the application of certain Township General Reserves against the accumulated deficit in the fiscal year 2015;

AND WHEREAS Crosby Community Hall Reserves in the amount \$15,662 was one of the approved General Reserves to be applied;

AND WHEREAS, despite the closure of the facility, the Crosby Community Hall Board remains an active Committee of Council and the funds within the reserve were community raised and/or hall revenues;

AND WHEREAS the Crosby Community Hall Board members had intended to have those funds available for future use within the Hamlet of Crosby;

NOW THEREFORE the Municipal Services Committee Recommends to the Council of the Corporation of the Township of Rideau Lakes that the \$15,662 applied from the Crosby Community Hall Reserves be reinstated via the 2016 surplus.

Carried:

Proposed Motion: Request for Support – Lombardy Agricultural Society re: Farm Credit Canada: AgriSpirit Fund:

**RECOMMENDATION #56-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Hoogenboom

To pass a Resolution that:

WHEREAS the Lombardy Agricultural Society is currently seeking funds through Farm Credit Canada's AgriSpirit Fund Program in order to purchase a new furnace for their Hall;

AND WHEREAS in order to be eligible for funding, the Agricultural Society must be capable of partnering with a municipal body which agrees to receive the contributed money;

AND WHEREAS the Township of Rideau Lakes is committed to providing support through the sponsorship of an application for the AgriSpirit Grant;

NOW THEREFORE the Municipal Services Committee Recommends that the Council of the Corporation of the Township of Rideau Lakes agree to partner with the Lombardy Agricultural Society and supports their application to Farm Credit Canada under the AgriSpirit Fund.

Carried:

Proposed Motion: Request for Support – Delta Agricultural Society re: Premier's Award for Agri-Food Innovation Excellence:

**RECOMMENDATION #57-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Gunnewiek

To pass a Resolution that:

WHEREAS the Ontario Government created the Premier's Award for Agri-Food Innovation Excellence to recognize outstanding agri-food related innovators including producers, processors and organizations;

AND WHEREAS the Delta Agricultural Society will be celebrating the 50<sup>th</sup> Anniversary of the Delta Maple Syrup Festival April 15-16, 2017;

AND WHEREAS the Festival plays a key role in highlighting the evolving role of maple syrup and value added products to the past and future of the community, Eastern Ontario region and the wider Provincial agri-food sector;



NOW THEREFORE the Municipal Services Committee Recommends that the Council of the Corporation of the Township of Rideau Lakes supports the Delta Agricultural Society`s nomination for the Premier`s Award for Agri-Food Innovation Excellence.

Carried:

2017 FCM and AMO Conferences in Ottawa:

Councillor Lavoie advised Committee that both the FCM (Federation of Canadian Municipalities) and AMO (Association of Municipalities of Ontario) 2017 Annual Conferences will be held in Ottawa. Councillor Lavoie asked that in order to maximize participation in some of these broader conference, that a review of the existing conference policy be placed on next months` agenda for review.

Consent to Attend Events:

**RECOMMENDATION #58-2017**

Moved By: Councillor Carr  
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the following be approved for Council Members as a Circumstance as per the Remuneration By-Law:

<u>Event</u>	<u>Date of Event</u>	<u>Council Member</u>
Portland & Beyond Mtg	March 28	All who attend
Rideau Roundtable	April 5	All who attend

Carried:

Mayor Holman Comments: None

Rideau Valley Conservation Authority Update – Councillor Banks

Councillor Banks provided the following information from the RVCA:

- 2017 budget reflects a 3.3% increase
- \$396,000 deficit in 2016 which is being addressed through 2 staff shortages
- Levy installment payments – Council should be requesting that payment to the Conservation authorities be made in 2 installments

Mayor Holman advised that a motion will be prepared for the next Municipal Services Committee requesting the Conservation Authorities receive levy payments in installments.

Mayor Holman asked the Press if they had any questions and none were heard.

No members of the Public were present at this time.

**CLOSE MEETING**

Moved By: Deputy Mayor Monck  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 5:21 p.m. to discuss matters as per Section 239(2) (b), (c) and (e) of the Municipal Act.

Carried:

Moved By: Councillor Carr  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 6:09 p.m.

Carried:

**RECOMMENDATION #59-2016**

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Sessions of the Municipal Services Committee (GG) Meeting held February 27, 2017 and the Municipal Services Committee (PW) Meeting held December 12, 2016;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

**RECOMMENDATION #60-2017**

Moved By: Councillor Carr

Seconded By: Deputy Mayor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, March 27, 2017.

Carried:

Moved By: Councillor Banks  
Seconded By: Councillor Lavoie

To pass a Resolution that;

This Meeting do now adjourn at 6:10 p.m.

Carried:

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Ronald E. Holman  
Mayor

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Mary Ellen Truelove  
Clerk