

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, April 24, 2017**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Arie Hoogenboom, Councillors Jeff Banks, Linda Carr, Claire Gunnewiek, Bob Lavoie, Cathy Livingston, Cathy Monck and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer; Jay DeBernardi, Fire Chief/CEMC and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and none were heard.

Moved By: Councillor Lavoie  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

**DELEGATION:** None

**ADMINISTRATION:**

Mr. Nigel Bellchamber, Council's appointed Ombudsman, was in attendance regarding the final Report on the investigation of all material circumstances surrounding the accumulation of an operating deficit between 2008 and 2014.

**RECOMMENDATION #61-2017**

Moved By: Deputy Mayor Hoogenboom  
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS Mr. Nigel Bellchamber was appointed by the Township of Rideau Lakes as an Ombudsman for the purposes of investigating all the material circumstances surrounding the accumulation of an operating deficit between 2008 and 2014;

AND WHEREAS Mr. Bellchamber has provided Committee with a final Report ‘The Fiscal Integrity of a Municipality is the Responsibility of its Council’;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the final Report as provided and presented by Mr. Nigel Bellchamber;

AND FURTHER Recommends to Council that Staff be directed to come forward with a Report outlining a plan to implement all recommendations as contained in the Ombudsman’s Report.

Carried:

At this time, Mayor Holman advised that he would allow any members of the Press or Public to ask questions regarding the Ombudsman’s Report and questions were asked and answered.

Committee observed a 5-minute break.

Mary Ellen Truelove, Clerk, provided verbal and written Reports regarding the following:

- Council Conference/Seminar Allowance
- Pound Services

Council Conference/Seminar Allowance:

**RECOMMENDATION #62-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Council Conference/Seminar Allowance Report as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends that Staff be directed to bring forward a Report on an annual flat-rate allotment approach to Councillor training and conferences.

Carried:

Pound Services:

**RECOMMENDATION #63-2017**

Moved By: Councillor Livingston  
Seconded By: Deputy Mayor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Pound Services Report as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that a By-Law to enter into an Agreement for Pound Services with Meowtown Luxury Resort for Cats be brought forward to Council for consideration.

Carried:

**FINANCE:**

Cynthia Laprade, Treasurer, provided Committee with a verbal and written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- 2017 Tax Rate Options

Treasury Year-to-Date Summary Report:

**RECOMMENDATION #64-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Treasury Year-to-Date Summary Report including Current Loan Balances and the Cheque Register for March 2017, as provided by Cynthia Laprade, Treasurer.

Carried:

2017 Tax Rate Options:

**RECOMMENDATION #65-2017**

Moved By: Councillor Lavoie  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written 2017 Tax Rate Options Report as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council direct Staff to bring forward a tax rate by-law to reflect an overall tax rate increase of 1.578%.

RECORDED VOTE:

<u>YES</u>	<u>NO</u>
Councillor Carr Councillor Gunnewiek	Councillor Banks
Councillor Lavoie Councillor Livingston	Councillor Hoogenboom
Councillor Pollard Mayor Holman	Councillor Monck

Carried:  
Received: Mary Ellen Truelove, Clerk

Committee observed a 2-minute break.

**PROTECTION TO PERSONS & PROPERTY:**

CEMC:

Jay DeBernardi, CEMC, provided the Committee with a verbal and written CEMC Update.

**RECOMMENDATION #66-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Community Emergency Management Update for the period of March 19 to April 17, 2017 as provided by Jay DeBernardi, CEMC;

AND FURTHER Recommends that Council declare the Week of May 7-13, 2017 as Emergency Management Week in Rideau Lakes and encourages all residents to prepare a 72-hour emergency kit for themselves and their families.

Carried:

FIRE SERVICES:

Jay DeBernardi, Fire Chief, provided the Committee with verbal and written Reports regarding the following:

- Fire Department Update
- Fire Underwriters Age of Apparatus

Fire Department Update:

**RECOMMENDATION #67-2017**

Moved By: Councillor Carr  
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of March 19 to April 16, 2017 as provided by Jay DeBernardi, Fire Chief.

Carried:

Fire Underwriters Age of Apparatus:

**RECOMMENDATION #68-2017**

Moved By: Councillor Monck  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Underwriters Age of Apparatus Report as provided by Jay DeBernardi, Fire Chief.

Carried:

**COMMUNITY & LEISURE SERVICES:**

Sue Dunfield, Manager of Community & Leisure Services provided Committee with a verbal and written Report regarding the Elgin Park.

**RECOMMENDATION #69-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Elgin Park Report as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council, acknowledging the various interests in the park and funding timeline constraints, that the development unfold in two phases with Phase 1 being a landscape plan and implementation and Phase 2 being built improvements; that the Township engage in a group discussion which includes the landscape architect and equal representation from Rideau District High School, South

Crosby Recreation/Parks/Events Committee, the Elgin & Area Heritage Society and the Township to develop a mutually acceptable landscape plan, under Phase 1;

AND FURTHER Recommends to Council that the landscape plan be agreed to no later than May 15<sup>th</sup> in order to meet the deadline of the education grant;

AND FURTHER Recommends to Council that once the landscape plan is completed, group discussions commence with the same representatives in order to come up with a plan for the built elements under Phase 2 in time to meet the available TD Green grant.

Carried:

### **CORRESPONDENCE:**

The following correspondence was received by Committee for information purposes only:

- 11.1 ADHS, PDCI, RDHS, SFDCI and SJCHS: Graduation Ceremonies
- 11.2 Smiths Falls Fish & Game Club: Request to Extend Permitted Shooting Time
- 11.3 Minister Responsible for Seniors Affairs: Seniors' Month – June
- 11.4 Leeds County Plowmen's Association: 2017 Leeds County Plowing Match Program
- 11.5 Wills Transfer Limited: 2017 Canada's Best Managed Company Designation
- 11.6 Mike Bossio, MP Hastings-Lennox and Addington: Trailhead Canada – Canada's 150 Celebration on Trails
- 11.7 Town of Prescott: Highway 401 Truck Safety Concerns
- 11.8 ROMA: Letter to AMO re: Bill 68
- 11.9 City of Kawartha Lakes: Support for resolution re Certified Crop Advisors
- 11.10 Stephen Wasteneys: Newboro Dock Fees
- 11.11 Nick Anderson: Newboro Dock Rate Increases
- 11.12 Forests Ontario: Heritage Tree Program; Ontario's Green Leaf Challenge; 50 MTP
- 11.13 United Counties of Leeds & Grenville: Substitution of County Road 36 Rehabilitation for County Road 8 (Elgin) Rehabilitation
- 11.14 Lombardy Agricultural Society: Invitation to Canada 150 Celebration
- 11.15 Ontario Trillium Foundation: Grow Investment Stream Workshop
- 11.16 Ministry of Citizenship & Immigration: Champion of Diversity Award

### **RECOMMENDATION #70-2017**

Moved By: Councillor Livingston

Seconded By: Councillor Gunnewiek

To pass a Resolution that;

WHEREAS correspondence was received from Athens District High School, Perth & District Collegiate Institute, Rideau District High School, Smiths Falls District High School and St. John Catholic High School advising of their upcoming 2017 Commencements in June;

NOW THEREFORE the Municipal Services Committee Recommends that the following Council Members be appointed to attend the Commencement Ceremonies to present the Bursary on behalf of Council:

Athens District High School:	June 29 <sup>th</sup>	Councillor Livingston;
Perth & District Collegiate Institute:	June 28 <sup>th</sup>	Councillor Pollard;
Rideau District High School:	June 28 <sup>th</sup>	Councillors Carr and Gunnewiek;
Smiths Falls District Collegiate Institute:	June 29 <sup>th</sup>	Councillor Hoogenboom;
St. John Catholic High School:	June 28 <sup>th</sup>	Councillor Pollard.

Carried:

**RECOMMENDATION #71-2017**

Moved By: Deputy Mayor Hoogenboom  
Seconded By: Councillor Banks

To pass a Resolution that;

WHEREAS correspondence was received from Smiths Falls Fish and Game Club requesting that Council grant an extension of allowable shooting hours on Saturday, July 8, 2017 for the Community Challenge Match;

NOW THEREFORE the Municipal Services Committee Recommends to Council that permission be granted to said Club for extending the permissible shooting hours on July 8, 2017 only, between the hours of 9:00 a.m. and 6:00 p.m.

Carried:

**RECOMMENDATION #72-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Monck

To pass a Resolution that;

WHEREAS correspondence was received from the Minister Responsible for Seniors requesting that Council officially Proclaim June as Seniors' Month in the Township of Rideau Lakes;

NOW THEREFORE the Municipal Services Committee Recommends that Council Proclaim June as Seniors Month and authorizes Mayor Holman to endorse the Proclamation regarding same.

Carried:

**RECOMMENDATION #73-2017**

Moved By: Councillor Lavoie  
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS correspondence was received from the Leeds County Plowmen's Association requesting support for the 2017 Leeds County Plowing Match;

NOW THEREFORE the Municipal Services Committee Recommends that Council agree to place a ½ page advertisement in the Leeds County Plowmen's Association Plowing Match Program at a cost of \$110.

Carried:

**RECOMMENDATION #74-2017**

Moved By: Councillor Banks  
Seconded By: Deputy Mayor Hoogenboom

To pass a Resolution that;

WHEREAS Wills Transfer Limited is a fourth-generation family-owned business located within the Township of Rideau Lakes;

AND WHEREAS Wills Transfer Limited has been recognized with the prestigious Canada's Best Managed Companies designation recognizing the best-in-class of Canadian-owned and managed companies;

NOW THEREFORE the Municipal Services Committee Recommends to Council that a letter of congratulations and certificate be sent to Wills Transfer Limited.

Carried:

Committee members reviewed correspondence items 11.10 and 11.11. Discussion took place and the following motion was brought forward.

**RECOMMENDATION #75-2017**

Moved By: Councillor Monck  
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS at the Municipal Services Committee Meeting held on January 9, 2017, Michelle Jones, Manager of Facilities and Environmental Services, provided a Harbour Fees Report to Committee for consideration;



AND WHEREAS Committee passed Recommendation #6-2017 to increase the fees to a higher amount than what was proposed in the report presented;

AND WHEREAS Committee has received several pieces of correspondence from concerned residents regarding this fee increase;

NOW THEREFORE the Municipal Services Committee recommends to Council that Recommendation #6-2017 from the Municipal Services Committee meeting of January 9, 2017 be rescinded;

AND FURTHER Recommends to Council that Schedule 'E' to the User Fees By-Law (2015-1) be amended to reflect the original proposed Daily, Seasonal and Monthly fees as outlined in the January 9, 2017 report;

AND FURTHER Recommends to Council that Staff be directed to provide a refund (in the amount of the differential) to those individuals who have already paid in full for the 2017 season.

Carried:

**RECOMMENDATION #76-2017**

Moved By: Deputy Mayor Hoogenboom  
Seconded By: Councillor Gunnewick

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.6 to 11.9 and 11.12 to 11.16.

Carried:

**BUSINESS ARISING:** None

**NEW BUSINESS:**

Proposed Motion: Councillor Hoogenboom – Provincial Legislation on Salary Disclosure

**RECOMMENDATION #77-2017**

Moved By: Deputy Mayor Hoogenboom  
Seconded By: Councillor Livingston

To pass a Resolution that:

The Municipal Services Committee (GG) recommends to the Council of The Corporation of the Township of Rideau Lakes that the Provincial Government be requested to review its Legislation respecting public-sector salary disclosures, also known as the 'Sunshine List';

AND FURTHER recommends to Council that the Province should take into account inflation since 1996 and the upward pressure these disclosures have had and continue to have on public sector salaries;

AND FURTHER Recommends to Council that a copy of this Recommendation be sent to the Premier of Ontario, the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Steve Clark and AMO.

Carried:

Conservation Authority Levy Payments:

Councillor Banks addressed Committee regarding Levy payments to the Conservation Authorities. Discussion was held and the following motion was brought forward:

**RECOMMENDATION #78-2017**

Moved By: Councillor Banks  
Seconded By: Deputy Mayor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that a request be made to the Rideau Valley Conservation Authority for the annual levy payments to be provided in two equal installments similar to the Cataraqui Region Conservation Authority.

Carried:

Rideau Lakes Bursary: In Memory Of:

**RECOMMENDATION #79-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Livingston

WHEREAS Council passed Resolution #421-2002 on August 19<sup>th</sup>, 2002, approving Bursary Guidelines for Graduating Secondary School Students;

AND WHEREAS Council agreed to consider, on an annual basis, to whom the Bursary would be made “In Memory Of”;

NOW THEREFORE the Municipal Services Committee Recommends to Council that the 2017 Bursary be given in memory of Doug Good and Michael Carty;

AND FURTHER that a letter be sent to the family advising of same.

Carried:

Consent to Attend Events:

Councillor Gunnewiek inquired as to the vacancy on the Cataraqui Region Conservation Authority Board. Discussion was held and the following motion was brought forward:

**RECOMMENDATION #80-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that Councillor Gunnewiek be appointed to fill the vacancy on the Cataraqui Region Conservation Authority Board until such time as a new Councillor is appointed for Ward 1 – Bastard and South Burgess.

Carried:

**RECOMMENDATION #81-2017**

Moved By: Councillor Monck  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the following be approved for Council Members as a Circumstance as per the Remuneration By-Law:

Event	Date of Event	Council Member
All Graduation Ceremonies	June 2017	All Who Attend.

Carried:

Mayor Holman's Comments:

- Delta Maple Syrup Festival a huge success
- Many activities take place in Delta throughout the year – Very active Community
- Riley pancake breakfast to raise money for CHEO very successful – Raised approximately \$6,000
- Attended Bravo Breakfast through Catholic District School Board
- ROMA meeting last Thursday and Friday

Councillor Lavoie advised that the annual pancake breakfast held at the Cove in support of the Lions Mobility Bus raised over \$6,000.

Mayor Holman asked the Press if they had any questions and none were heard.

No members of the Public were present at this time.

**CLOSE MEETING**

Moved By: Councillor Carr  
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 5:15 p.m. to discuss matters as per Section 239(2) (b), (c) and (e) of the Municipal Act.

Carried:

Moved By: Councillor Pollard  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 5:33 p.m.

Carried:

**RECOMMENDATION #82-2017**

Moved By: Councillor Lavoie  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held March 27, 2017;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

**RECOMMENDATION #83-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee

Meeting held Monday, April 24, 2017.

Carried:

Moved By: Deputy Mayor Hoogenboom  
Seconded By: Councillor Monck

To pass a Resolution that;

This Meeting do now adjourn at 5:35 p.m.

Carried:

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Ronald E. Holman  
Mayor

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Mary Ellen Truelove  
Clerk