

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, August 28, 2017**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Bob Lavoie, Councillors Linda Carr, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Cathy Livingston and Ron Pollard.

Councillor Monck was absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer; Jay DeBernardi, Fire Chief/CEMC and Michelle Jones, Manager of Facilities and Environmental Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and none were noted.

Moved By: Deputy Mayor Lavoie
Seconded By: Councillor Banks

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regard to any Agenda Item, and if so, the Nature of that Interest and none were heard.

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with verbal and written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- 2017 Budget Variance Report

Treasury Year-to-Date Summary Report:

RECOMMENDATION #133-2017

Moved By: Councillor Livingston
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register for July 2017, as provided by Cynthia Laprade, Treasurer.

Carried:

2017 Budget Variance Report:

RECOMMENDATION #134-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written 2017 Budget Variance Report, as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends to Council that a Special Meeting be held on Monday, September 18th at 2:00 p.m. to review the 2017 financials and commence preliminary 2018 budget discussions.

Carried:

PROTECTION TO PERSONS & PROPERTY:

CEMC:

Jay DeBernardi, CEMC, provided the Committee with a verbal and written CEMC Update.

RECOMMENDATION #135-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Community Emergency Management Update for the period of July 16 to August 20, 2017 as provided by Jay DeBernardi, CEMC.

Carried:

FIRE SERVICES:

Jay DeBernardi, Fire Chief, provided the Committee with verbal and written Reports regarding the following:

- Fire Department Update
- Appointments

Fire Department Update:

RECOMMENDATION #136-2017

Moved By: Councillor Carr
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of July 17 to August 20, 2017 as provided by Jay DeBernardi, Fire Chief.

Carried:

Appointments:

RECOMMENDATION #137-2017

Moved By: Councillor Banks
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report as provided by Jay DeBernardi, Fire Chief regarding Appointments;

AND FURTHER Recommends to Council that the following individual be appointed to the role and home station indicated:

- Paul Chant: Firefighter (Firefighter Interior) Station #1 Delta.

Carried:

PUBLIC WORKS: Municipal Properties:

Michelle Jones, Manager of Facilities and Environmental Services, provided the Committee with a verbal and written Report regarding Tender Results – North Crosby Steel Roof.

RECOMMENDATION #138-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

WHEREAS a Tender was released based on the engineer's scope of work for the supply and install of a new Butler Manufacturing roof system over the existing roof;

AND WHEREAS one Bid was received in the amount of \$96,880 plus HST, plus \$11,300 for a total of \$108,180;

AND WHEREAS this Bid exceeds the 2017 capital budget of \$40,000;

AND WHEREAS limited bids were received in response to the call;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Tender Results – North Crosby Steel Roof, as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends that Council cancel this tender and give Staff authorization to re-issue a Tender/RFP with a wider scope of options for solution.

Carried:

ADMINISTRATION:

Mary Ellen Truelove, Clerk, provided Committee with verbal and written Reports regarding the following:

- Electronic Voting Services 2018 – Internet & Telephone
- Delegation of Authority for MFIPPA

Electronic Voting Services 2018 – Internet & Telephone:

RECOMMENDATION #139-2017

Moved By: Councillor Hoogenboom
Seconded By: Deputy Mayor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Electronic Voting Services 2018 – Internet & Telephone as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that Election services procurement be exempted under By-Law 2014-3.

Carried:

Delegation of Authority for MFIPPA:

RECOMMENDATION #140-2017

Moved By: Councillor Livingston
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Delegation of Authority for MFIPAA, as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council authorizing the Clerk to act as ‘head’ of the municipality for the purposes of administering the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried:

Mike Dwyer, CAO, provided Committee with verbal and written Reports regarding the following:

- Grant Funding for Community Development Projects
- Council Compensation Review Ad Hoc Committee

Grant Funding for Community Development Projects:

RECOMMENDATION #141-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Grant Funding for Community Development Projects, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council authorize Staff to proceed with the Servicing Innovation for Small Villages (Delta Phase 2) and Rural Infrastructure Investment Pro Formas (Portland Community Site Redevelopment) community development projects;

AND FURTHER Recommends that Council authorize expenditures up to the planned projects' budgets should additional third-party funding not be secured, the timing and extent of which shall be subject to budgeting and detailed project costs.

Carried:

Council Compensation Review Ad Hoc Committee:

Discussion was held and the following motion was brought forward:

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Council Compensation Review Ad Hoc Committee, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council approve the Terms of Reference for the Council Compensation Review Ad Hoc Committee;

AND FURTHER Recommends that Council establish the Council Compensation Review Ad Hoc Committee.

Discussion was held and the following amending motions were brought forward:

RECOMMENDATION #142-2017

Moved By: Councillor Banks
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee recommends to Council that the main motion be amended as follows:

- Paragraph 2 to read “as amended” to reflect an amendment to the Terms of Reference to have all five (5) members be members from the public with preference to have at least two (2) who have experience as elected municipal representatives, but not currently in office.

Carried:

RECOMMENDATION #143-2017

Moved By: Deputy Mayor Lavoie
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee recommends to Council that the main motion be amended as follows:

- Paragraph 2 to read “as amended” to reflect an amendment to the Terms of Reference for *Call for Expressions of Interest* to be placed in the four (4) newspapers and online media.

Carried:

RECOMMENDATION #144-2017

Moved By: Councillor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee recommends to Council that the main motion be amended by adding the following paragraph:

- AND FURTHER Recommends to Council that voting on the applicants take place by way of a grid/ranked system.

Carried:

RECOMMENDATION #-145-2017

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Council Compensation Review Ad Hoc Committee, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council approve the Terms of Reference, as amended, for the Council Compensation Review Ad Hoc Committee;

AND FURTHER Recommends that Council establish the Council Compensation Review Ad Hoc Committee;

AND FURTHER Recommends to Council that voting on the applicants take place by way of a grid/ranked system.

Carried:

CORRESPONDENCE:

The following correspondence was received and considered by Committee:

- 11.1 Township of Georgian Bay: Invasive Plan Species
- 11.2 RVCA: Wet Weather in Rideau Watershed and North Gower Flooding
- 11.3 J.L. Richards & Associates Ltd.: Municipal Class Environmental Assessment Potable Water Storage – Notice of Project Initiation
- 11.4 Delta Agricultural Society: Thank you re: Support for Delta Fair

RECOMMENDATION #146-2017

Moved By: Councillor Banks
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.1 to 11.4.

Carried:

BUSINESS ARISING: None

NEW BUSINESS:

Consent to Attend Events:

RECOMMENDATION #147-2017

Moved By: Councillor Pollard

Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the following be approved for Council Members as a Circumstance as per the Remuneration By-Law:

Event	Date of Event	Council Member
Elgin Main Street Public Meeting	August 30	All Who Attend

Carried:

Mayor Holman's Comments:

- Fog Seal placed on Cedar Valley Road – worth taking a trip to look at
- Attended Lower Beverley Lake Park Seasonal Campers Lunch – Seasonal Campers have contributed approximately \$20,000 for events/facilities within the park, \$875 to Delta Food Bank and provided 1018 volunteer hours in 2016.

Mayor Holman asked the Press if they had any questions and questions were asked and answered. Mayor Holman asked the Public if they had any questions and none were heard.

CLOSE MEETING

Moved By: Councillor Gunnewiek
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 4:20 p.m. to discuss matters as per Section 239(2)(b) and (e) of the Municipal Act.

Carried:

Moved By: Councillor Banks
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:35 p.m.

Carried:

RECOMMENDATION #148-2017

Moved By: Councillor Livingston

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held July 24, 2017;

AND FURTHER that the Municipal Services Committee provided direction to staff and authorizes staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #149-2017

Moved By: Councillor Carr
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, August 28, 2017.

Carried:

Moved By: Councillor Hoogenboom
Seconded By: Councillor Dunfield

To pass a Resolution that;

This Meeting do now adjourn at 4:37 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk