

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, February 27, 2017**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Claire Gunnewiek, Councillors Jeff Banks, Linda Carr, Doug Good, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard.

Councillor Monck was absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk and Jay DeBernardi, Fire Chief/CEMC.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and additions were noted as follows: **ADD** Under 12. New Business: 12.3 – Councillor Good re: Cataraqui Trail Management Board Project – Chaffey’s Lock Area **and** 12.4 – Mike Dwyer, CAO re: Harbour Fees – Corporate Fleet; **REMOVE** Under 7. Finance: 7.3 – 2017 Board Budgets and Board Deficit.

Moved By: Deputy Mayor Gunnewiek

Seconded By: Councillor Banks

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were noted.

DELEGATION: Local Immigration Partnerships

Melissa Francis, Program Manager for Leeds & Grenville Immigration Partnership, and Kara Turner, Project and Community Engagement Coordinator for Smiths Falls Local Immigrations Partnership, were in attendance to make a Presentation to Committee regarding Local Immigration Partnerships.

RECOMMENDATION #17-2017

Moved By: Councillor Banks

Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee acknowledges the Presentation regarding Local Immigration Partnerships as presented by Melissa Francis, Program Manager for Leeds & Grenville Immigration Partnership, and Kara Turner, Project and Community Engagement Coordinator for Smiths Falls Local Immigrations Partnership.

Carried:

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- 2017 Cost of Living Increase

Treasury Year-to-Date Summary Report:

RECOMMENDATION #18-2017

Moved By: Councillor Good
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Treasury Year-to-Date Summary Report including Current Loan Balances and the Cheque Register and Visa Details for January 2017, as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council support the appointment of Cynthia Laprade, Treasurer, to the MFOA (Municipal Finance Officers' Association of Ontario) Accounting and Financial Reporting Committee.

Carried:

2017 Cost of Living Increase:

RECOMMENDATION #19-2017

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written 2017 Cost of Living Increase Report as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council approve the 1.5% cost of living increase included in the 2017 Operating Budget.

Carried:

PROTECTION TO PERSONS & PROPERTY:

CEMC:

Jay DeBernardi, CEMC, provided the Committee with a verbal and written CEMC Update.

RECOMMENDATION #20-2017

Moved By: Councillor Carr
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Community Emergency Management Update for the period of January 15 to February 19, 2017 as provided by Jay DeBernardi, CEMC.

Carried:

FIRE SERVICES:

Jay DeBernardi, Fire Chief, provided the Committee with verbal and written Reports regarding the following:

- Fire Department Update
- Bill 163 - PTSD Prevention Policy/Anti-Stigma Policy

Fire Department Update:

RECOMMENDATION #21-2017

Moved By: Councillor Good
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of January 15 to February 19, 2017 as provided by Jay DeBernardi, Fire Chief.

Carried:

Bill 163 - PTSD Prevention Policy/Anti-Stigma Policy:

RECOMMENDATION #22-2017

Moved By: Councillor Pollard
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Bill 163 - PTSD Prevention Policy/Anti-Stigma Policy as provided by Jay DeBernardi, Fire Chief;

AND FURTHER Recommends to Council that the program to support this legislated requirement be put into place.

Carried:

ADMINISTRATION:

Mary Ellen Truelove, Clerk, provided Committee with a verbal and written Report regarding the 2018 Election – Alternative Voting Method.

RECOMMENDATION #23-2017

Moved By: Councillor Good
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the 2018 Election – Alternative Voting Method as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that a By-Law be brought forward to authorize internet/telephone voting method for the purposes of the 2018 Municipal Election;

AND FURTHER Recommends to Council that following the passing of the By-law, staff be authorized to issue an RFP for the procurement of services.

Carried:

CORRESPONDENCE:

The following correspondence was received by Committee for information purposes only:

- ROMA Chair: letter to OMAFRA re: re-introduced RED Program

BUSINESS ARISING: None

NEW BUSINESS:

Consent to Attend Events: None

Mayor Holman's Comments: None

Councillor Good: Cataraqi Trail Management Board Project – Chaffey's Lock Area:

Councillor Good advised Committee that the Cataraqi Trail Management Board has been successful in their proposal to the Canada 150 Infrastructure Funding Group to receive a grant for 1/3 funding to improve the trail surface in the Chaffey's Lock Area with an estimated cost of \$50,000.

Councillor Good asked if Rideau Lakes could provide some financial assistance towards this project.

Discussion was held and the following motion was brought forward:

RECOMMENDATION #24-2017

Moved By: Councillor Banks

Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that \$8,750 be granted to the Cataraqi Trail Management Board in 2017 for trail improvements in the Chaffey's Lock area with another \$8,750 being paid in 2018.

Carried:

Mike Dwyer, CAO: Harbour Fees - Corporate Fleet:

Mike Dwyer, CAO, advised Council that he has been approached by a tour boat company regarding the daily docking fees and possibly having a harbour fee corporate fleet rate at a reduced cost.

Discussion was held and the following motion was brought forward:

RECOMMENDATION #25-2017

Moved By: Councillor Good

Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee acknowledges the verbal report by Mike Dwyer, CAO, regarding Harbour Fees for Corporate fleets;

NOW THEREFORE the Municipal Services Committee Recommends to Council that staff be directed to bring back a report to Council regarding seasonal harbour fees for Corporate Fleets.

Carried:

Councillor Banks requested that the date of the delivery of the Ombudsman Report to Council be added to the Agenda for the purposes of moving the date from March 13th. Discussion was held and the following motion brought forward:

RECOMMENDATION #26-2017

Moved By: Councillor Banks
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the Ombudsman Report be delivered to Council during a regular scheduled meeting during the month of April, subject to the Ombudsman's availability.

RECORDED VOTE:

YES	NO
Councillor Banks	Councillor Carr Councillor Good
Councillor Gunnewiek Councillor Hoogenboom	Councillor Lavoie
Councillor Livingston	Councillor Pollard Mayor Holman

Denied:

No members of the Press were present at this time.

No members of the Public were present at this time.

Council observed a 5-minute break.

CLOSE MEETING

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Good

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 4:37 p.m. to discuss matters as per Section 239(2) (b) and (c) of the Municipal Act.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:50 p.m.

Carried:

RECOMMENDATION #27-2017

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held January 23, 2017;

AND FURTHER that the Municipal Services Committee provided direction to staff and authorizes staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #28-2017

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, February 27, 2017.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

This Meeting do now adjourn at 4:52 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk