

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, October 23, 2017.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Claire Gunnewiek, Councillors Jeff Banks, Linda Carr, Rob Dunfield, Arie Hoogenboom, Bob Lavoie, Cathy Livingston, Cathy Monck and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer; Jay DeBernardi, Fire Chief/CEMC and Malcolm Norwood, Associate Planner.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and none were heard.

Moved By: Councillor Carr
Seconded By: Councillor Dunfield

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

DELEGATION:

Joanne Van Dreumel was in attendance to present a proposal to Committee regarding the establishment of a Rideau Lakes Heritage Network.

RECOMMENDATION #166-2017

Moved By: Councillor Livingston
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation by Joanne Van Dreumel regarding a proposal to establish a Rideau Lakes Heritage Network.

Carried:

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with verbal and written Reports regarding the following:

- Treasury Year-to-Date Summary Report

- Budget and Financial Controls Policy
- Reserve and Reserve Fund Policy
- Capital Financing and Debt Management Policy

Treasury Year-to-Date Summary Report:

RECOMMENDATION #167-2017

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register for September 2017, as provided by Cynthia Laprade, Treasurer.

Carried:

Budget and Financial Controls Policy, Reserve and Reserve Fund Policy, Capital Financing and Debt Management Policy:

RECOMMENDATION #168-2017

Moved By: Councillor Banks
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Reports regarding Budget and Financial Controls Policy, Reserve and Reserve Funds Policy, and Capital Financing and Debt Management Policy as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends to Council that consideration of said Policies be deferred to a November Municipal Services Committee (General Governance) Special meeting.

Carried:

PROTECTION TO PERSONS & PROPERTY:

CEMC:

Jay DeBernardi, CEMC, provided the Committee with a verbal and written CEMC Update.

RECOMMENDATION #169-2017

Moved By: Councillor Pollard

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Community Emergency Management Update for the period of September 14 to October 15, 2017 as provided by Jay DeBernardi, CEMC.

Carried:

FIRE SERVICES:

Jay DeBernardi, Fire Chief, provided the Committee with verbal and written Reports regarding the following:

- Fire Department Update
- MOU Rideau Search & Rescue

Fire Department Update:

RECOMMENDATION #170-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of September 14 to October 15, 2017 as provided by Jay DeBernardi, Fire Chief.

Carried:

MOU Rideau Search & Rescue:

RECOMMENDATION #171-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding a Memorandum of Understanding with Rideau Search and Rescue as provided by Jay DeBernardi, Fire Chief;

AND FURTHER Recommends to Council that a By-Law be brought forward to enter into a Memorandum of Understanding with Rideau Search and Rescue.

Carried:

DEVELOPMENT SERVICES:

Malcolm Norwood, Associate Planner, provided Committee with a verbal and written Report regarding a Road Closure Correction between Con 1, Pt Lot 1 in the Ward of Bastard and Con 1 Pt Lot 28 in the Ward of South Elmsley.

RECOMMENDATION #172-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report as provided by Malcolm Norwood, Associate Planner regarding a Road Closure Correction between Con 1, Pt Lot 1 in the Ward of Bastard and Con 1 Pt Lot 28 in the Ward of South Elmsley;

AND FURTHER Recommends that a By-Law be brought forward for Council consideration.

Carried:

ADMINISTRATION:

Mike Dwyer, CAO, provided Committee with verbal and written Reports regarding the following:

- Member Selection CCR Ad Hoc Committee
- Traffic Flow and Summers Road

Member Selection Council Compensation Review Ad Hoc Committee:

Committee members discussed the Report provided by Mike Dwyer, CAO. Following discussion, Council members selected their top 5 preferred Committee members via a ballot. Following selection, there was a three-way tie for the last 2 members. The 3 names were placed in a hat with 2 names being drawn out.

RECOMMENDATION #173-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report

regarding Member Selection of Council Compensation Review Ad Hoc Committee, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the following members of the Public be appointed to the Council Compensation Ad Hoc Committee:

- Wendy Alford, Dave Brown, Anna Greenhorn, Brian Preston and Paul A.L. Smith.

Carried:

Traffic Flow and Summers Road:

RECOMMENDATION #174-2017

Moved By: Councillor Carr
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Traffic Flow and Summers Road, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the Roads Supervisor be authorized to implement interim measures at the intersection of County Road 8 and Summers Road to preclude on-shoulder parking for both sides of the road for a distance to be determined by Staff;

AND FURTHER Recommends to Council that Upper Canada District School Board be contacted to explore options for providing more off-street parking to alleviate the congestion;

AND FURTHER Recommends to Council that Staff continue to monitor the matter, and if appropriate, request an independent assessment of options to improve local traffic flow in that area;

AND FURTHER that the Upper Canada District School Board be contacted to explore the possibility of expanding parking when Elgin Main Street is reconstructed by the United Counties of Leeds & Grenville.

Carried:

CORRESPONDENCE:

The following correspondence was received and considered by Committee:

- 11.1 Steve Kazimer: Mud and Manure on Hunters Rd and Safety Issue
- 11.2 Township of Montague: Bill 148
- 11.3 AMO: Response to the Expert Panel on Public Health
- 11.4 Minister of Infrastructure & Communities: VIA High-Frequency Train Project
- 11.5 OMAFRA: Rural Ontario Leaders Awards
- 11.6 ROMA: Municipal Delegation Request – 2018 Conference

11.7 Ministry of Citizenship and Immigration: June Callwood Outstanding Achievement Award for Voluntarism

Agenda item 11.1 Staff were asked to speak with the parties involved with regard to concerns outlined within

Agenda item 11.5 Council members were asked to provide names to Councillor Carr and Councillor Monck

RECOMMENDATION #175-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.1 to 11.7.

Carried:

BUSINESS ARISING:

Municipal Services Committee – September 11 and September 25, 2017: Proposed Motion: Councillor Banks – Committee re: Smiths Falls Recreation

At the Municipal Services Committee (PW) Meeting held on September 11, 2017 and the Municipal Services Committee (GG) Meeting held on September 25, 2017, Councillor Banks introduced a proposed motion to have a Committee established regarding the Town of Smiths Falls Recreation. Councillor Banks had asked that the proposed motion be deferred.

Following discussion, Councillor Banks withdrew his proposed motion.

NEW BUSINESS:

Proposed Motion: Councillor Livingston – Township of Rideau Lakes Heritage Network:

RECOMMENDATION #176-2017

Moved By: Councillor Livingston
Seconded By: Councillor Hoogenboom

To pass a Resolution that:

WHEREAS Heritage is a key component of the Township's tourism sector;

AND WHEREAS the Heritage Network is specifically seeking to expand, elevate and coordinate heritage offerings as a means to strengthen local economic development and support village vitality – two cornerstones of the Township's Strategic Plan;

AND WHEREAS this is critical to the Township and the region realizing the Rideau Canal's world-class potential, along with other heritage sites, and reaping the associated economic and social benefits;

AND WHEREAS as an appropriate reporting and accountability structure has been contemplated in the Terms;

NOW THEREFORE the Municipal Services Committee Recommends that the Council of The Corporation of the Township of Rideau Lakes support the "***Township of Rideau Lakes Heritage Network***" to be established as per the Terms of Reference;

AND FURTHER Recommends to Council that the organizing committee bring forward a proposed budget for 2018 and beyond.

Carried:

Consent to Attend Events: None

Mayor Holman's Comments:

- Showed Committee a 3-minute promotional video for the Cataraqui Trail
- Anna Greenhorn will receive the Governor General's Award for Volunteerism

Councillor Livingston commented that it was nice to see multiple recipients from Rideau Lakes who received the Canada150 medals presented by MPP Steve Clark and MP Gord Brown.

No members of the Press or Public were present at this time.

Committee observed a 5-minute break.

CLOSE MEETING

Moved By: Councillor Hoogenboom

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 4:33 p.m. to discuss matters as per Section 239(2) (b) and (c) of the Municipal Act.

Carried:

Moved By: Councillor Monck

Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:45 p.m.

Carried:

RECOMMENDATION #177-2017

Moved By: Deputy Mayor Gunnewiek

Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held September 25, 2017;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #178-2017

Moved By: Councillor Carr

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held October 23, 2017.

Carried:

Moved By: Councillor Dunfield

Seconded By: Councillor Lavoie

To pass a Resolution that;

This Meeting do now adjourn at 4:47 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk