

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, August 14, 2017.**

In the absence of Mayor Holman, Deputy Mayor Lavoie called the Meeting to order at 2:04 p.m.

Roll Call was taken and the following Members of Council were in attendance: Deputy Mayor Bob Lavoie, Councillors Jeff Banks, Rob Dunfield, Claire Gunnewiek and Ron Pollard.

Mayor Holman and Councillors Carr, Hoogenboom and Monck were absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Michael Otis, Manager of Development Services; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Deputy Mayor Lavoie asked if there were any emergency additions to the agenda and none were heard.

Moved By: Councillor Dunfield  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Deputy Mayor Lavoie asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS: None

DEVELOPMENT SERVICES:

Michael Otis, Manager of Development Services, provided Committee with a verbal and written Departmental Update.

**RECOMMENDATION #104-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Permit and Application Year to Year Comparison and July 2017 Permit and Application Activity as provided by Michael Otis, Manager of Development Services.

Carried:

**PUBLIC WORKS:**

**ROADS:**

Dan Chant, Roads Coordinator, provided Committee with a verbal and written Roads Progress Report.

**RECOMMENDATION #105-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

**MUNICIPAL PROPERTIES:**

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Municipal Properties Update.

**RECOMMENDATION #106-2017**

Moved By: Councillor Livingston  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

**ENVIRONMENTAL SERVICES:**

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

**RECOMMENDATION #107-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

**COMMUNITY & LEISURE SERVICES:**

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with a verbal and written Volunteer Appointments Report.

**RECOMMENDATION #108-2017**

Moved By: Councillor Dunfield  
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Volunteer Appointments as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

- Portland Outdoors (Skate the Lake): Karen Wilson;
- North Crosby Beautification: Elspeth Pearce;
- South Crosby Recreation/Parks/Events: Mary Roantree;
- Elgin Municipal Complex Hall Board: Bill McIlroy;

AND FURTHER Recommends to Council that the following individuals be removed with regret:

- Portland Hall Board: Don and Noreen Burchill.

Carried:

**BUSINESS ARISING:** None

**CORRESPONDENCE:** None

**NEW BUSINESS:**

**Consent to Attend Events:** None

**Deputy Mayor Comments:**

- Comments from attendees of AMO Conference advise going well and very useful information

No members of the Press were present at this time.

No members of the Public were present at this time.

#### CLOSE MEETING

Moved By: Councillor Livingston  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 2:48 p.m. to discuss matters as per Section 239(2) (b) of the Municipal Act.

Carried:

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 3:10 p.m.

Carried:

#### **RECOMMENDATION #109-2017**

Moved By: Councillor Banks  
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (PW) Meeting held July 10, 2017.

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

#### **RECOMMENDATION #110-2017**

Moved By: Councillor Pollard  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, August 14, 2017.

Carried:

Moved By: Councillor Dunfield  
Seconded By: Councillor Banks

To pass a Resolution that;

This Meeting do now adjourn at 3:12 p.m.

Carried:

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Ronald E. Holman  
Mayor

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Mary Ellen Truelove  
Clerk