The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, February 13, 2017.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Claire Gunnewiek, Councillors Linda Carr, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard.

Councillors Banks, Good and Monck were absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Brittany Mulhern, Manager of Development Services; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and none were heard.

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Carr

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS: None

DEVELOPMENT SERVICES:

Brittany Mulhern, Manager of Development Services, provided Committee with verbal and written Reports regarding the following:

- Departmental Update
- Section 7(4) Building Code
- Renaming of Private Roads off Sunnyside Road
- Renaming of Private Roads off Brooks Point Road

Departmental Update

RECOMMENDATION #18-2017

Moved By: Councillor Pollard
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding January 2017 Permit and Application Activity, the United Counties of Leeds & Grenville Official Plan Update and the Acting Chief Building Official Position as provided by Brittany Mulhern, Manager of Development Services;

AND FURTHER Recommends to Council that Mel Bursey be appointed as Acting Chief Building Official pending a successful candidate for the full time permanent position of Chief Building Official.

Carried:

Section 7(4) Building Code Act Report

RECOMMENDATION #19-2017

Moved By: Councillor Livingston
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Section 7(4) Building Code Act Report as provided by Brittany Mulhern, Manager of Development Services;

AND FURTHER Recommends to Council that the Building Code Act Section 7(4) Report be adopted detailing expenditures of $395,149 and revenues of $382,816 for the period of January 1st, 2016 to December 31st, 2016.

Carried:

Renaming of Private Roads (off Sunnyside Road)

RECOMMENDATION #20-2017

Moved By: Councillor Lavoie
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Report as provided by Tracy Perrin, Development Analyst, regarding the Renaming of Private Roads;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to rename the

following private roads:

- The private road off Sunnyside Road currently referred to as 371 Sunnyside Road be named High Point Lane;
- The private road off Sunnyside Road currently referred to as 380 Sunnyside Road be named Starlight Lane.

Carried:

Renaming of Private Roads (off Brooks Point Road)

RECOMMENDATION #21-2017

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Report as provided by Tracy Perrin, Development Analyst, regarding the Renaming of Private Roads;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to rename the following private roads:

- The private road off Brooks Point Road currently referred to as 182 Brooks Point Road be named Rugged Lane;
- The private road off Brooks Point Road currently referred to as 263 Brooks Point Road be named Stansly Lane;
- The private road off Brooks Point Road currently referred to as 283 Brooks Point Road be named Walton Lane;
- The private road off Brooks Point Road currently referred to as 303 Brooks Point Road be named Legacy Lane;
- The private road off Brooks Point Road currently referred to as 382 Brooks Point Road be named March Lane;
- The private road off Brooks Point Road currently referred to as 443 Brooks Point Road be named Canal View Lane;
- The private road off Brooks Point Road currently referred to as 447 Brooks Point Road be named Overlook Lane;
- The private road off Brooks Point Road currently referred to as 523 Brooks Point Road be named Friendship Lane;
- The private road off Brooks Point Road currently referred to as 543 Brooks Point Road be named Reeves Lane;
- The private road off Brooks Point Road currently referred to as 602 Brooks Point Road be named Owls Roost Lane;
- The private road off Rudgers Road currently referred to as 14 Rudgers Road be named Old Horseshoe Lane.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with verbal and written Reports regarding the following:

- Roads Progress Report
- Tender for Dust Suppressant
- Tender for Street Sweeping
- RFP for Granular Placement

Roads Progress Report

RECOMMENDATION #22-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

Tender for Dust Suppressant

RECOMMENDATION #23-2017

Moved By: Councillor Livingston
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

WHEREAS Tenders were advertised for the supply and application of dust suppressant in Rideau Lakes for 2017;

AND WHEREAS four (4) tenders were received and opened on February 1, 2017 following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Tender for Dust Suppressant as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the contract for Dust Suppressant (PW2017-1) be awarded to Morris Chemicals Inc. at $0.232/litre.

Carried:

Tender for Street Sweeping

RECOMMENDATION #24-2017

Moved By: Councillor Carr
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

WHEREAS street sweeping is required on certain roads within the Township of Rideau Lakes in 2017;

AND WHEREAS Tenders were sent out and advertised for same;

AND WHEREAS five (5) tenders were received and opened on February 1, 2017 following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Tender for Street Sweeping as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the contract for Street Sweeping (PW2017-2) be awarded to Perrin Sweeping for the tendered price of $23,000 plus HST.

Carried:

RFP For Granular Placement

RECOMMENDATION #25-2017

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS Requests for Proposal were advertised for the placement of granular material within the Township;

AND WHEREAS one (1) RFP was received and opened on February 1, 2017 following the deadline;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the RFP for Granular Placement as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the RFP for Granular Placement (PW 2017-3) be awarded to G. Tackaberry & Sons Construction at the RFP prices listed within the report.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with verbal and written Reports regarding the following:

- Municipal Properties Update
- TRL – MNRF Agreement Update – Portland and Otter Lake Properties

Municipal Properties Update

RECOMMENDATION #26-2017

Moved By: Councillor Livingston
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

TRL – MNRF Agreement Update – Portland and Otter Lake Properties

RECOMMENDATION #27-2017

Moved By: Councillor Carr
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the TRL – MNRF Agreement Update – Portland and Otter Lake Properties as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to enter into a Licence Agreement with the Ministry of Natural Resources and Forestry for shared costs of the Portland and Otter Lake Access Points.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #28-2017

Moved By: Councillor Carr
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

COMMUNITY & LEISURE SERVICES:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with verbal and written Reports regarding the following:

- General Information
- Volunteer Appointments

General Information

RECOMMENDATION #29-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding General Information including the Rural Recreation Association January Newsletter, A profile of Wellbeing in Ontario the East Region, and a Memorandum from Hydro One Networks Inc., as provided by Sue Dunfield, Manager of Community & Leisure Services.

Carried:

Volunteer Appointments

RECOMMENDATION #30-2017

Moved By: Councillor Lavoie
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Volunteer Appointments as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

- North Crosby Hall Board: Cait Maloney and Sandra Yaxley;
- PARC – to the Sub-Committee of Portland Outdoors – Skate the Lake: Jordan Fleming, Dan VanderVelde and Morgran VanderVelde;
- Seniors Special Events – Club 55: Gladys Dunlop;

AND FURTHER Recommends to Council that the following individuals be thanked for their commitment as volunteers and that their names be removed from the volunteer listing:

- North Crosby Hall Board: Genie Price;
- Seniors Special Events -Club 55: Dorothy Covell, Rose Coyne, Helen Hewitt, Lynn Hoppins, Lois Hunter, Heather Letourneau, Jamie Letourneau, Chloe McCracken, Gwen McKim, Doug Mooney, Chris Piche, Mel Tetreault, Lois Weedmark, Marg Whitmore and Joyce Wiltsie.

Carried:

ADMINISTRATION:

Mike Dwyer, CAO provided Committee with verbal and written Reports regarding the following:

- Budget Options Report: Follow-up Items
- Smiths Falls Recreation Cost Sharing Agreement

Budget Options Report: Follow-up Items

RECOMMENDATION #31-2017

Moved By: Councillor Carr
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Budget Options Report: Follow-up Items as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council authorize staff to proceed with an initial analysis of the federal lands in Rideau Lakes and the appropriateness of the current Federal PIL;

AND FURTHER Recommends to Council that staff be authorized to engage the necessary professional resources as outlined to complete the initial work plan;

AND FURTHER Recommends to Council that staff be directed to continue to assess the matter of recreational trailer parks/campgrounds and the fairness of the current taxation framework.

Carried:

Smiths Falls Recreation Cost Sharing Agreement

RECOMMENDATION #32-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Smiths Falls Recreation Cost Sharing Agreement as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council authorize the release of the $33,668.29 held in reserve for 2015 and $67,336.58 as invoiced for 2016 to the Town of Smiths Falls for the purposes of payment for recreation cost sharing;

AND FURTHER Recommends to Council that a By-Law be brought forward to enter into a Recreation Cost Sharing Agreement with the Town of Smiths Falls once confirmation of the elements of indirect costs are to the Township's satisfaction.

Carried:

BUSINESS ARISING:

Regular Council February 6, 2017: Community Grant Funds – Canada 150 Programs – finalization of terms

RECOMMENDATION #33-2017

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS at the Regular Meeting of Council held on February 6, 2017, Council passed a Resolution directing staff to develop a process and advertise providing for 14 grants at $500 each for the Community Grant Funds for Canada 150 Programs for 14 grants within the Township;

AND WHEREAS clarification of the terms for the disbursement of the $7,000 budget for Community Grants for Canada 150 Programs is required;

NOW THEREFORE the Municipal Services Committee Recommends to Council that $1,500 of the Canada 150 Community Grant Funding be earmarked for a Volunteer Appreciation event and Township-wide Beautification contest;

AND FURTHER Recommends to Council that the Canada 150 Community Grant Funding be open to all Community Groups and Committees of Council;

AND FURTHER Recommends to Council that the remainder of the funds within the Canada 150 Community Grant Funding be distributed evenly up to $500/each.

Carried:

CORRESPONDENCE:

The following correspondence was received and reviewed by Committee:

12.1 Paul Akehurst: Road R 6 Surface Treatment
12.2 Big Brothers Big Sisters: Bowl for Kids

RECOMMENDATION #34-2017

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 12.1 and 12.2.

Carried:

NEW BUSINESS:

Proposed Motion: United Counties of Leeds & Grenville – Ambulance Service Delivery

RECOMMENDATION #35-2017

Moved By: Councillor Livingston
Seconded By: Councillor Pollard

To pass a Resolution that:

WHEREAS on December 7, 2016, the United Counties of Leeds and Grenville Joint Services Committee was presented a Report regarding Paramedic Service – Service Delivery Review 2016 which included a Sift Data Analytics & Consulting Report;

AND WHEREAS the Council of the Township of Rideau Lakes recognizes the existence of rural areas within Leeds & Grenville which have a significant difference in service levels leading to longer response times than municipalities with closer proximity to ambulance facilities;

AND WHEREAS emergency services are equally important to all residents in Leeds & Grenville;

NOW THEREFORE the Municipal Services Committee Recommends that the Council of The Corporation of the Township of Rideau Lakes encourage the United Counties of Leeds & Grenville to establish ambulance service facilities within underserviced rural areas which will then provide

improved service and lower response times to residents located within rural areas of the County of Leeds & Grenville.

Carried:

Consent to Attend Events: None

Mayor Holman Comments:

- Census Data released
- Ontario to create 100,000 new licensed childcare spaces

Councillor Livingston invited members to attend the "First Impressions" presentation taking place on February 25th in Delta. Delta is twinned with the Community of Batawa.

Mayor Holman asked the Press if they had any questions and none were heard.

No members of the Public were present at this time.

RECOMMENDATION #36-2017

Moved By: Councillor Hoogenboom
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, February 13, 2017.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Livingston

To pass a Resolution that;

This Meeting do now adjourn at 3:47 p.m.

Carried:

Ronald E. Holman Mayor	Mary Ellen Truelove Clerk