

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, September 11, 2017.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Linda Carr, Councillors Jeff Banks, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Monck and Ron Pollard.

Also in attendance were Mary Ellen Truelove, Clerk; Michael Otis, Manager of Development Services; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted under Agenda #13 – New Business: **ADD 13.6 – Councillor Banks: Bay Road Signage**

Moved By: Councillor Banks
Seconded By: Councillor Lavoie

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS: None

DEVELOPMENT SERVICES:

Michael Otis, Manager of Development Services, provided Committee with a verbal and written Departmental Update.

RECOMMENDATION #111-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Departmental Update regarding Permit and Application Year to Year Comparison and August 2017 Permit and Application Activity as provided by Michael Otis, Manager of Development Services.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with a verbal and written Roads Progress Report.

RECOMMENDATION #112-2017

Moved By: Deputy Mayor Carr
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Municipal Properties Update.

RECOMMENDATION #113-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #114-2017

Moved By: Deputy Mayor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

WHEREAS illegal dumping continues to be a major issue at Glover’s Boat Launch and the South Elmsley Public Works Garage, and other locations, on weekends prior to the hours of operation for Sunday Collection;

AND WHEREAS Staff believe that changes to the Sunday Depot Service will assist in controlling the illegal dumping issues;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that Staff be directed to enforce the littering by-law;

AND FURTHER Recommends to Council that May 20-26, 2018 be recognized as Public Works Week in Rideau Lakes, and Council supports Staff holding a Rideau Lakes’ Public Works Day on Saturday, May 26, 2018 at the South Elmsley Public Works Garage from 10 a.m. to – 2 p.m.;

AND FURTHER Recommends that Council support the Environmental Services Open House scheduled for Saturday, June 23, 2018.

Carried:

COMMUNITY & LEISURE SERVICES:

Minutes of the following Committee meetings were read as distributed to Committee:

- Joint Hall Board Sub-Committee Meeting Minutes/Action Item Listing: September 6, 2017
- Joint Recreation Sub-Committee Meeting Minutes/Action Item Listing: September 6, 2017

Joint Hall Board Sub-Committee Meeting: September 6, 2017

RECOMMENDATION #115-2017

Moved By: Councillor Lavoie
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Hall Board Sub-Committee Meeting held September 6, 2017, as amended;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Hall Board Minutes be added to the Action Items Listing for Budget consideration.

Carried:

Joint Recreation Sub-Committee Meeting: September 6, 2017

RECOMMENDATION #116-2017

Moved By: Councillor Dunfield

Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Recreation Sub-Committee Meeting held September 6, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Recreation Minutes be added to the Action Items Listing for Budget consideration;

AND FURTHER Recommends to Council that the following individuals be appointed to the South Crosby Parks/Recreation/Events Sub-Committee:

- Hailee Banks, Clara Sonstenes, Melissa Crump and Mackenzie Haskin.

Carried:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with verbal and written Reports regarding the following:

- Volunteer Appointments
- Summer Program Reports
- Application for Funding Accessible Washrooms at Newboro Community Hall

Volunteer Appointments:

RECOMMENDATION #117-2017

Moved By: Councillor Livingston

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Volunteer Appointments as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

- Short Term Recreation Program Volunteer (Summer Playground Program): Steve Hitchins;
- Portland Community Hall Board: Virginia Bourget and Patrick Fogarty;
- Portland Beautification Committee: Corey Evans and Nancy Van Hooft;
- Seniors Special Events (SE Club 55): Helena DeSalvo, Dianne Fournier, Diane Haig, Jamie Letourneau, Gwen McKimm and Chris Piche;

AND FURTHER Recommends to Council that the following individuals be removed with regret:

- Seniors Special Events (SE Club 55): Velma Blanchard, Bev Gartshore, Clayton Holbrook, Earle MacDonald, Paul Perkins, Norma Pringle and Barbara Whyte.

Carried:

Summer Program Reports:

RECOMMENDATION #118-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Summer Programs Reports as provided by Sue Dunfield, Manager of Community and Leisure Services, including the *2017 Playground Program Review*, *Rideau Lakes Day Camp Aquatic Safety and Waterfront Program Report 2017* and the *Rideau Lakes Day Camp Final Report 2017*;

AND FURTHER Recommends to Council that the recommendations included in each Report be considered when planning the 2018 programs;

AND FURTHER Recommends to Council that the following be considered during 2018 budget deliberations:

- **Playground Program:** Township to provide a vehicle for transporting the trailer to each location for July and August;
- **Rideau Lakes Day Camp Waterfront Program:** Purchase a new canoe, 4 adult and 4 youth paddles, 5 life jackets for 60-90 lb. persons;

- **Rideau Lakes Day Camp:** Purchase a new printer, repair/replace bathroom and change room doors;
- **All Programs:** Township to investigate and introduce on-line registration software.

Carried:

Application for Funding Accessible Washrooms at Newboro Community Hall:

RECOMMENDATION #119-2017

Moved By: Councillor Monck
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding an Application for Funding Accessible Washrooms at the Newboro Community Hall, as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends that Council support the application to the Enabling Accessibility Fund for accessible washrooms at the Newboro Community Hall by contributing financial support in the amount of \$7,050 within the 2018 budget.

Carried:

Discussion was held regarding issues at the Newboro Community Hall during a recent booking and the following motion was brought forward:

RECOMMENDATION #120-2017

Moved By: Councillor Banks
Seconded By: Councilor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that a refund in the amount of \$45 be provided to the to the Masonic Lodge for the rental of the Newboro Community Hall.

Carried:

ADMINISTRATION:

Mary Ellen Truelove, Clerk, provided Committee with a verbal and written Report regarding Canada150 Parks and Recreation Fund Application – Intake 1.

RECOMMENDATION #121-2017

Moved By: Councillor Hoogenboom
Seconded By: Deputy Mayor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Canada150 Parks and Recreation Fund Application – Intake 1, as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that the funding, as requested, be provided under Intake 1 of the Canada150 Parks and Recreation Fund.

Carried:

BUSINESS ARISING:

Trillium Grant Application due October 2017:

At the September June 6, 2017 Joint Recreation Sub-Committee Meeting, Committee asked that the Trillium Grant report previously provided to the Municipal Services Committee in June be placed back on the agenda for discussion.

A copy of the June 12th, 2017 Report by Sue Dunfield, Manager of Community and Leisure Services, was provided to the Committee for discussion. Committee was also provided with a copy of Recommendation #82-2017 which directed Staff to apply through the Capital Stream Trillium Grant Program for renovations to the Newboro Hall washrooms in connection with the funding available through the Small Halls funding. This application has a deadline of October 25, 2017.

Discussion was held regarding Recommendation #82-2017 and Committee reaffirmed their decision to proceed with the Trillium application for the Newboro washrooms.

CORRESPONDENCE:

Committee received correspondence from the Recycling Council of Ontario regarding Waste Reduction Week in Canada.

RECOMMENDATION #122-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Pollard

To pass a Resolution that;

WHEREAS correspondence was received from the Recycling Council of Ontario requesting Council to declare Waste Reduction Week in Canada for the Week of October 16 – 22, 2017;

NOW THEREFORE the Municipal Services Committee Recommends that the Mayor sign the Proclamation declaring Waste Reduction Week in the Township of Rideau Lakes for October 16-22, 2017.

Carried:

Committee observed a 5-minute break at 3:22 p.m.

Councillor Monck left the meeting.

NEW BUSINESS:

Proposed Motion: Councillor Banks – Establish Committee re: Smiths Falls Recreation

Discussion was held regarding the proposed motion by Councillor Banks regarding a Committee being established with the Town of Smiths Falls regarding recreation facilities.

Councillor Banks agreed to defer the motion to the next Municipal Services Committee (GG) Meeting, to allow Mike Dwyer, CAO, to address the issue

Proposed Motion: Councillor Banks – Large Item Pick-Up

RECOMMENDATION #123-2017

Moved By: Councillor Banks
Seconded By: Councillor Gunnewiek

To pass a Resolution that:

The Municipal Services Committee (PW) recommends to the Council of The Corporation of the Township of Rideau Lakes that Council discuss the possibility of having a Large Item Pick Up Day once per year;

AND FURTHER Recommends to Council that Staff provide a Report regarding same for the October 10th Municipal Services Committee, including any potential associated costs involved.

Carried:

Proposed Motion: Councillor Gunnewiek – Control of Common Plant Species

Discussion was held regarding the proposed motion by Councillor Gunnewiek regarding the Control of Common Plant Species.

Councillor Gunnewiek agreed to defer the motion to the next Municipal Services Committee (PW) Meeting, when Mr. Larry Sudds, Weed Inspector for the United Counties of Leeds and Grenville, is scheduled to be in attendance as a delegation.

Consent to Attend Events: None

Mayor Holman Comments: None

Councillor Banks: Bay Road Signage:

Councillor Banks inquired if “No Heavy Trucks” signage could be placed along the Bay Road after complaints were received from a resident at a previous meeting.

Discussion was held and Staff were directed to provide a Report at the next Municipal Services Committee (PW) Meeting regarding signage for heavy trucks on the Bay Road.

Mayor Holman asked the Press if they had any questions and none were heard.

Mayor Holman asked the Public if they had any questions and comments were received.

RECOMMENDATION #124-2017

Moved By: Deputy Mayor Carr

Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, September 11, 2017.

Carried:

Moved By: Councillor Dunfield

Seconded By: Councillor Lavoie

To pass a Resolution that;

This Meeting do now adjourn at 4:03 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk