

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, March 26, 2018.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Cathy Livingston, Councillors Jeff Banks, Linda Carr, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie and Ron Pollard.

Councillor Dunfield and Monck were absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer; Dave Schur, Deputy Treasurer; Steve Fournier, Interim Fire Chief/CEMC and Alison Merkley, Administrative Assistant.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted as follows: **Under 16 – Closed Session: ADD 16.6:** Section 239 (2) (c): a proposed or pending acquisition or disposition of land by the Municipality or local board.

Moved By: Councillor Hoogenboom

Seconded By: Councillor Carr

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

**DELEGATIONS:** None

**ADMINISTRATION:**

Agenda item 7.1 was moved further in the agenda to accommodate the attendance of the speaker.

**FINANCE:**

Dave Schur, Deputy Treasurer, provided Committee with a verbal and written Report regarding Tax Sales/Tax Collection.

**RECOMMENDATION #35-2018**

Moved By: Councillor Pollard

Seconded By: Deputy Mayor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Tax Sale/Tax Collection, as provided by Dave Schur, Deputy Treasurer;

AND FURTHER Recommends to Council that Staff be directed to proceed with the vesting of the following properties that received no bids during the public tender process:

- #15-05        4775 Briton-Houghton;
- #15-14        50 King Street;
- #15-21        478 Clear Lake Road.

Carried:

**ADMINISTRATION:**

Mr. Mike Davies from Coldwater Consulting Inc. was in attendance to provide a brief update on the Delta Flood Mitigation Study.

**RECOMMENDATION #36-2018**

Moved By: Deputy Mayor Livingston

Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation by Mr. Mike Davies from Coldwater Consulting regarding the Delta Flood Mitigation Study.

Carried:

**FINANCE:**

Cynthia Laprade, Treasurer, provided Committee with verbal and written and written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- Council Remuneration 2017
- 2018 Tax Rate Options

**Treasury Year-to-Date Summary Report:**

**RECOMMENDATION #37-2018**

Moved By: Councillor Banks

Seconded By: Deputy Mayor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register for February 2017, as provided by Cynthia Laprade, Treasurer.

Carried:

Council Remuneration 2017:

**RECOMMENDATION #38-2018**

Moved By: Councillor Pollard  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report as provided by Cynthia Laprade, Treasurer, regarding Council Remuneration 2017.

Carried:

2018 Tax Rate Options:

**RECOMMENDATION #39-2018**

Moved By: Councillor Carr  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report as provided by Cynthia Laprade, Treasurer, regarding 2018 Tax Rate Options;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to implement the local tax rate for 2018 as outlined in Appendix B of the report.

Carried:

**PROTECTION TO PERSONS & PROPERTY:**

FIRE SERVICES:

Steve Fournier, Interim Fire Chief, provided the Committee with a verbal and written Fire Department Update.

**RECOMMENDATION #40-2018**

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of February 22 to March 22, 2018 as provided by Steve Fournier, Interim Fire Chief;

AND FURTHER Recommends to Council that Brandon Flagel be appointed as a Firefighter to Station #1 Portland;

AND FURTHER Recommends to Council that the 2 recently purchased used ambulances be sold to interested bidders following a competitive disposal process;

AND FURTHER Recommends to Council that Staff be authorized to purchase any additional light-duty pickup trucks under RFP PW2018-12 with available funding through the previously approved budget.

Carried:

### **ADMINISTRATION:**

Alison Merkley, Administrative Assistant, provided Committee with a verbal and written Report regarding Business Retention & Expansion Volunteers.

### **RECOMMENDATION #41-2018**

Moved By: Councillor Hoogenboom  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Business Retention & Expansion Volunteers as provided by Alison Merkley, Administrative Assistant;

AND FURTHER Recommends to Council that Mike Dwyer, CAO, be granted delegated authority to approve short-term volunteers for the joint Business Retention & Expansion program between the Township of Rideau Lakes, the United Counties of Leeds & Grenville and OMAFRA.

Carried:

### **CORRESPONDENCE:**

The following correspondence was received and considered by Committee:

- 11.1 Smiths Falls Fish & Game Club: Request to Extend Permitted Shooting Time
- 11.2 Cerebral Palsy Clothing Pick up: Request for Rental Space in Delta
- 11.3 Minister of Senior Affairs: Senior of the Year Nominations
- 11.4 Town of Essex: Offering School Property to Municipalities
- 11.5 Rideau Paddlefest: June 2, 2018 Lower Reach Park, Smiths Falls

**RECOMMENDATION #42-2018**

Moved By: Deputy Mayor Livingston  
Seconded By: Councillor Banks

To pass a Resolution that;

WHEREAS correspondence was received from Smiths Falls Fish and Game Club requesting that Council grant an extension of allowable shooting hours on Saturday, June 16, 2018 for the Community Challenge Match;

NOW THEREFORE the Municipal Services Committee Recommends to Council that permission be granted to said Club for extending the permissible shooting hours on June 16, 2018 only, between the hours of 9:00 a.m. and 6:00 p.m.

Carried:

**RECOMMENDATION #43-2018**

Moved By: Deputy Mayor Livingston  
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS correspondence was received from the Clothing Pick up for Cerebral Palsy requesting permission to place a clothing donation bin on the D.A.R.S Park property in Delta;

NOW THEREFORE the Municipal Services Committee Recommends that Council authorize a collection bin to be placed at the Portland Transfer Station.

Carried:

**RECOMMENDATION #44-2018**

Moved By: Councillor Banks  
Seconded By: Deputy Mayor Livingston

To pass a Resolution that;

WHEREAS correspondence was received from the Minister Responsible for Seniors Affairs inviting Nominations for the 2018 Senior of the Year Award;

NOW THEREFORE the Municipal Services Committee Recommends that Council members provide names to Councillors Carr and Monck for consideration.

Carried:

**RECOMMENDATION #45-2018**

Moved By: Councillor Lavoie  
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

WHEREAS Committee received a copy of the Town of Essex Resolution R18-01-13 requesting that when school boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar;

NOW THEREFORE the Municipal Services Committee Recommends that Council support the Town of Essex Resolution.

Carried:

**RECOMMENDATION #46-2018**

Moved By: Deputy Mayor Livingston  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee receives a files correspondence item 11.5.

Carried:

Committee observed a 5-minute break at 3:30 p.m.

**BUSINESS ARISING:**

Mike Dwyer, CAO, provided Committee with a verbal and written Report regarding Council Compensation Debate and Implementation.

**RECOMMENDATION #47-2018**

Moved By: Deputy Mayor Livingston  
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Council Compensation Debate and Implementation as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the final report of the Council Compensation Review Ad Hoc Committee be adopted with the following amendments:

- Recommendation #3: training/conference budget – up to \$2000 per year plus 2 registration fees;
- Recommendation #5: mileage paid within 200 kms of Township. Transportation beyond the 200 km to be charged at the most economical means.

**RECORDED VOTE:**

**YES**

**NO**

Councillor Hoogenboom

Councillor Livingston  
Councillor Pollard  
Mayor Holman

Councillor Banks  
Councillor Carr  
Councillor Gunnewiek

Councillor Lavoie

**Denied:**

Councillor Hoogenboom left the meeting.

**RECOMMENDATION #48-2018**

Moved By: Councillor Gunnewiek  
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the motion regarding the final report of the Council Compensation Review Ad Hoc Committee be reconsidered at the next meeting.

Carried:

**NEW BUSINESS:**

Consent to Attend Events: None

Mayor Holman's Comments: None

Mayor Holman asked the Press if they had any questions and questions were asked and answered.

Mayor Holman asked the Public if they had any questions and questions were asked and answered.

Committee observed a break at 5:05 p.m.

**CLOSE MEETING**

Moved By: Councillor Lavoie  
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 5:12 p.m. to discuss matters as per Section 239(2) (b), (c) and (i) of the Municipal Act.

Carried:

Moved By: Councillor Lavoie  
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 5:39 p.m.

Carried:

**RECOMMENDATION #49-2018**

Moved By: Councillor Carr  
Seconded By: Deputy Mayor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held February 26, 2018;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

**RECOMMENDATION #50-2018**

Moved By: Councillor Pollard  
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, March 26, 2018.

Carried:



Moved By: Councillor Banks  
Seconded By: Councillor Carr

To pass a Resolution that;

This Meeting do now adjourn at 5:41 p.m.

Carried:

---

Ronald E. Holman  
Mayor

---

Mary Ellen Truelove  
Clerk