

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, August 27, 2018**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Cathy Monck, Councillors Jeff Banks, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Cathy Livingston and Ron Pollard.

Councillors Linda Carr and Bob Lavoie were absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer and Steve Fournier, Fire Chief/CEMC.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted under Agenda Item #13 – New Business: **ADD 13.4** – Councillor Hoogenboom – Community Events.

Moved By: Deputy Mayor Monck

Seconded By: Councillor Pollard

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with verbal and written Reports regarding the following:

- Year-to-Date Summary Report
- 2018 Budget Variance Report @ July 31, 2018

Treasury Year-to-Date Summary Report:

RECOMMENDATION #106-2018

Moved By: Councillor Hoogenboom

Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register

for July 2018, as provided by Cynthia Laprade, Treasurer.

Carried:

2018 Budget Variance Report @ July 31, 2018

RECOMMENDATION #107-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written July 31, 2018 Budget Variance Report as provided by Cynthia Laprade, Treasurer.

Carried:

PROTECTION TO PERSONS & PROPERTY:

COMMUNITY & EMERGENCY MANAGEMENT SERVICES:

Meg McCallum, Community Emergency Management Coordinator, provided Committee with a verbal and written Report regarding Update to Schedule B, By-Law 2017-71.

RECOMMENDATION #108-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding an Update to Schedule B, By-Law 2017-71, as provided by Meg McCallum, Community Emergency Management Coordinator;

AND FURTHER Recommends that Schedule B of By-Law 2017-71, a By-Law to Establish the Emergency Management Program Committee included in said report, replace the current Schedule B in order to reflect staffing changes.

Carried:

FIRE SERVICES:

Steve Fournier, Interim Fire Chief, provided the Committee with a verbal and written Fire Department Update.

RECOMMENDATION #109-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of July 20th to August 23, 2018 as provided by Steve Fournier, Interim Fire Chief.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Municipal Properties & Environmental Services and Leila Stafford, Recreation and Volunteer Coordinator, provided Committee with a written report regarding the Ontario Trillium Foundation.

RECOMMENDATION #110-2018

Moved By: Councillor Monck
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Report regarding the Ontario Trillium Foundation, as provided by Michelle Jones, Manager of Municipal Properties & Environmental Services and Leila Stafford, Recreation and Volunteer Coordinator;

AND FURTHER Recommends that Council support the Lorne Park Revitalization Project for Ontario Trillium Foundation Funding Application;

AND FURTHER Recommends that Council support the Pickle Ball court being included with the Lorne Park Revitalization Project.

Carried:

ADMINISTRATION:

Mary Ellen Truelove, Clerk provided Committee with a verbal and written Report regarding the Joint Compliance Audit Committee Appointment.

RECOMMENDATION #111-2018

Moved By: Councillor Banks

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Joint Compliance Audit Committee Appointment, as provided by Mary Ellen Truelove, Clerk;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to appoint the following members to the Joint Compliance Audit Committee for the term of December 1, 2018 to November 14, 2022:

- Rob Bickerton, Mel Campbell, Charles Kellington, Bill Pakeman and Glenn Mackey.

Carried:

CORRESPONDENCE:

The following correspondence was received and considered by Committee:

- 11.1 Office of the Prime Minister: Canada Post correspondence
- 11.2 Minister of Public Services & Procurement: Canada Post correspondence
- 11.3 Town of Oakville: Regulating the Display & Distribution of Objectionable Images
- 11.4 Township of North Frontenac: Funding for Volunteer Firefighters NFPA Standards
- 11.5 Ontario Provincial Police – News Release: Let's Reflect on Walking at Night

RECOMMENDATION #112-2018

Moved By: Councillor Hoogenboom

Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.1 to 11.5.

Carried:

BUSINESS ARISING: None

NEW BUSINESS:

October Municipal Services (GG) Meeting Date:

RECOMMENDATION #113-2018

Moved By: Councillor Banks

Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the Municipal Services Committee (GG) Meeting scheduled for October 22, 2018 (Election Day) be moved to October 23, 2018 at 2:00 p.m.

Carried:

Consent to Attend Events:

RECOMMENDATION #114-2018

Moved By: Councillor Livingston

Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the following be approved for Council Members as a Circumstance as per the Remuneration By-Law:

Delta Waterfront CIP Mtg (Conceptual Drawings) - September 15 - All Who Attend.

Carried:

Councillor Hoogenboom advised members of the following Cataraqui Trail activities

- September 16th: Bike and Hike at the Lombard Glen Golf & Country Club
- October 12th: Annual Fundraising Dinner at the Opinicon. Tickets available on-line \$80

Mayor Holman's Comments:

- AMO Conference
 - Well attended with approximately 1900 paid participants
 - Attended AMO and ROMA Executive and Board meetings – update provided on issues/concerns
 - Atmosphere at conference was concern and nervousness regarding what's coming next from Province

Councillor Banks advised that the Bass Lake Property Owners Association would like to do mailouts to their residents and asked about access to the mailing address. Mike Dwyer, CAO advised that he had already corresponded with the Association Representative.

Mayor Holman asked the Press if they had any questions and none were heard.

Mayor Holman asked the Public if they had any questions and none were heard.

Committee observed a 5-minute break at 2:53 p.m.

CLOSE MEETING

Moved By: Deputy Mayor Monck
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 2:59 p.m. to discuss matters as per Section 239(2) (b) of the Municipal Act.

Carried:

Moved By: Councillor Dunfield
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 3:04 p.m.

Carried:

RECOMMENDATION #115-2018

Moved By: Councillor Monck
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held July 23, 2018;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #116-2018

Moved By: Deputy Mayor Monck
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, August 27, 2018.

Carried:

Moved By: Councillor Gunnewiek
Seconded By: Councillor Livingston

To pass a Resolution that;

This Meeting do now adjourn at 3:05 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk