

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, July 23, 2018**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Claire Gunnewiek, Councillors Jeff Banks, Linda Carr, Rob Dunfield, Arie Hoogenboom, Bob Lavoie, Cathy Livingston, Cathy Monck and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer and Steve Fournier, Fire Chief/CEMC.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted under Agenda #9 - Correspondence: **ADD 9.6 – Delta Agricultural Society: Request for Partnership for Grant Funding**.

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Pollard

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with verbal and written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- Request for Exemption to Purchasing Policy – Asset Management & Budget Software
- 2018 Budget Amendment and Revised Annual Debt Repayment Limit
- Elimination One Third Tax Free Exemption

Treasury Year-to-Date Summary Report:

RECOMMENDATION #94-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written

Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register for June 2018, as provided by Cynthia Laprade, Treasurer.

Carried:

Request for Exemption to Purchasing Policy – Asset Management & Budget Software:

RECOMMENDATION #95-2018

Moved By: Councillor Pollard
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Request for Exemption to Purchasing Policy – Asset Management & Budget Software, as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council approve the request for a purchasing exemption and authorize the purchase of CityWide software for Asset Management and Financial Management Workbench (FMW) Budgeting Software.

Carried:

2018 Budget Amendment and Revised Annual Debt Repayment Limit:

RECOMMENDATION #96-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the 2018 Budget Amendment and Revised Annual Debt Repayment Limit, as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that Council approve the Amended 2018 Capital and Operating Project Budget and proposed Option #2 Proposed Funding;

AND FURTHER Recommends that a 60-day condition extension be requested for the Water St. property in Portland to allow community consultation as an option.

Carried:

Councillor Hoogenboom requested that further discussion take place during the scheduled closed session regarding the purchase of the Portland School. Mayor Holman advised it would be added for discussion in closed session.

Elimination One Third Tax Free Exemption:

RECOMMENDATION #97-2018

Moved By: Councillor Carr
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Elimination of One Third Tax Free Exemption, as provided by Cynthia Laprade, Treasurer.

Carried:

PROTECTION TO PERSONS & PROPERTY:

FIRE SERVICES:

Steve Fournier, Interim Fire Chief, provided the Committee with a verbal and written Fire Department Update.

RECOMMENDATION #98-2018

Moved By: Councillor Banks
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of June 21 – July 19, 2018, as provided by Steve Fournier, CEMC;

AND FURTHER Recommends to Council that a donation of a fire boat and trailer for the Beverley Lakes area, be accepted by Rideau Lakes Fire & Rescue, from the Delta Fire Fighters Association, with the Township assuming full ownership and liability.

Carried:

CORRESPONDENCE:

The following correspondence was received and considered by Committee:

- 9.1 Residents of Delta: Request to Close Matthew Street for Community Yard Sale
- 9.2 Alzheimer Society Lanark Leeds Grenville/Country Roads Community Health Centre: Adult Day Program in Westport
- 9.3 The College of Physicians & Surgeons of Ontario: 2019 Council Award
- 9.4 RVCA: Around the Rideau
- 9.5 Howick Township: Borrowing Funds from the Care & Maintenance Fund
- 9.6 Delta Agricultural Society: Request for Partnership for grant funding

RECOMMENDATION #99-2018

Moved By: Councillor Livingston
Seconded By: Councillor Dunfield

To pass a Resolution that;

WHEREAS correspondence was received from residents of Delta who would like to hold a community yard sale and potluck dinner/street party and are proposing that Mathew St. between William St and King St. be closed;

NOW THEREFORE the Municipal Services Committee Recommends to Council that permission be granted for the closure of Matthew Street between William and King Streets from 5 a.m. Saturday, August 25 until 5 a.m. Sunday, August 26, 2018;

AND FURTHER that Staff provide appropriate barricades.

Carried:

RECOMMENDATION #100-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Pollard

To pass a Resolution that;

WHEREAS correspondence was received from Louise Noble, Executive Director of the Alzheimer Society Lanark Leeds Grenville requesting a letter of support for a proposed Adult Day Program to take place within the Village of Westport in collaboration with Country Roads Community Centre;

NOW THEREFORE the Municipal Services Committee Recommends that the draft letter of support for an Adult Day Program in the Village of Westport be forwarded to the Alzheimer Society Lanark Leeds Grenville.

Carried:

RECOMMENDATION #101-2018

Moved By: Councillor Pollard
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 9.3 to 9.5.

Carried:

RECOMMENDATION #102-2018

Moved By: Councillor Livingston
Seconded By: Councillor Dunfield

To pass a Resolution that;

WHEREAS correspondence was received from the Delta Agricultural Society requesting a partnership with the Township to receive and receipt a Farm Credit Canada grant;

NOW THEREFORE the Municipal Services Committee Recommends that Council enter into a partnership agreement with the Delta Agricultural Society to receive the grant funds and to issue a charitable receipt to Farm Credit Canada, subject to review by the Treasurer.

Carried:

BUSINESS ARISING: None

NEW BUSINESS:

Chaffey's Lock – Speed Reduction Request to Counties – Councillor Gunnewiek:

RECOMMENDATION #103-2018

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council request the United Counties of Leeds & Grenville to review the speed limit within the Hamlet of Chaffey's Lock between Wild Apple Lane and the bridge at the Lock;

AND FURTHER Recommends to Council that the County further be requested to install a permanent Speed Radar Warning sign within Chaffey's Lock.

Carried:

Consent to Attend Events: None

Mayor Holman's Comments:

- UCLG Update
 - Approval of livestreaming Council meetings
 - Purchased hot mix asphalt
 - Delegated authority to CAO for Kincaid and Lombardy Bridge Tender
 - Council can appoint alternate to County Council
 - Hospital Funding Agreement signed
- Attended Wolfe Lake Association AGM
- Attended CHEO fundraiser at Narrows Lock – well attended
- Article for information: Teen covered in sever burns after tangle with 'Plant from Hell'
- ROMA: changes to 3800 mhz band

Mayor Holman asked the Press if they had any questions and questions were asked and answered.

Mayor Holman asked the Public if they had any questions and none were heard.

Committee observed a break at 3:34 p.m.

CLOSE MEETING

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 3:40 p.m. to discuss matters as per Section 239(2) (b), (c) and (f) of the Municipal Act.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:23 p.m.

Carried:

RECOMMENDATION #104-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held June 25, 2018;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act;

AND FURTHER Recommends to Council that Schedule ‘A’ to By-Law 2016-12, being a By-Law to enter into a Road Allowance Use Agreement with the Rideau Lakes ATV Club, be amended by removing the clause “The Unmaintained Forced Road running along Lot 2 and Lot 3 Con 9 Bastard”;

AND FURTHER Recommends to Council that the purchase process for the Portland School be abandoned.

Carried:

RECOMMENDATION #105-2018

Moved By: Deputy Mayor Gunnewiek
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, July 23, 2018.

Carried:

Moved By: Councillor Pollard
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

This Meeting do now adjourn at 4:25 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk