

The MUNICIPAL SERVICES COMMITTEE (GENERAL GOVERNANCE/FINANCE/PP&P/ HUMAN RESOURCES) held a Meeting at the Municipal Office in Chantry on **Monday, June 25, 2018.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Ron Holman, Deputy Mayor Linda Carr, Councillors Jeff Banks, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard.

Councillor Monck was absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Cynthia Laprade, Treasurer and Steve Fournier, Interim Fire Chief.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and none were heard.

Moved By: Deputy Mayor Carr
Seconded By: Councillor Dunfield

To pass a Resolution that;

The agenda be approved and adopted as presented.

Carried:

Mayor Holman asked if any Committee Member had a direct or indirect Pecuniary Interest in regards to any Agenda Item, and if so, the Nature of that Interest and none were heard.

DELEGATIONS: None

CLOSED SESSION:

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 2:01 p.m. to discuss matters as per Section 239(2) (c) of the Municipal Act.

Carried:

Moved By: Councillor Hoogenboom
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 2:31 p.m.

Carried:

RECOMMENDATION #80-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS during the Closed Session of the Municipal Services Committee held June 25, 2018, Committee discussed the potential purchase of a property within the Village of Portland on Water St. owned by Mr. Robert Sneyd, commonly known as the ‘Gallagher House property’;

NOW THEREFORE the Municipal Services Committee Recommends to Council that the Mayor and Clerk be authorized to sign an Agreement of Purchase and Sale for the Gallagher House property.

Carried:

Mayor Holman read a statement regarding the decision to advance an agreement to purchase the former Gallagher House property and the Township’s commitment to four strategic priorities: village and hamlet vitality, economic development, fiscal sustainability and wise infrastructure investment.

FINANCE:

Cynthia Laprade, Treasurer, provided Committee with verbal and written Reports regarding the following:

- Treasury Year-to-Date Summary Report
- Vacant Unit Rebate Program
- 2018 Budget Variance Report as at May 31, 2018

Treasury Year-to-Date Summary Report:

RECOMMENDATION #81-2018

Moved By: Councillor Banks
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Treasury Year-to-Date Summary Report, including Current Loan Balances and the Cheque Register for May 2018, as provided by Cynthia Laprade, Treasurer.

Carried:

Vacant Unit Rebate Program:

RECOMMENDATION #82-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written report regarding the Vacant Unit Rebate Program, as provided by Cynthia Laprade, Treasurer.

Carried:

2018 Budget Variance Report as at May 31, 2018:

RECOMMENDATION #83-2018

Moved By: Deputy Mayor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written report regarding the 2018 Budget Variance Report as at May 31, 2018, as provided by Cynthia Laprade, Treasurer.

Carried:

Allan & Partners, LLP: Consolidated Financial Statements – December 21, 2017:

RECOMMENDATION #84-2018

Moved By: Councillor Pollard
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge and adopts the draft 2017 Consolidated Financial Statements for December 31, 2017 as prepared and provided by Allan & Partners LLP;

AND FURTHER Recommends to Council that Allan & Partners be requested provide Council with a final copy of the 2017 Consolidated Financial Statements.

Carried:

PROTECTION TO PERSONS & PROPERTY:

FIRE SERVICES:

Steve Fournier, Interim Fire Chief, provided the Committee with verbal and written Reports regarding the following:

- Fire Department Update
- Pumper Truck Replacement

Fire Department Update:

RECOMMENDATION #85-2018

Moved By: Councillor Lavoie

Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Fire Department Update for the period of April 20 to June 21, 2018 as provided by Steve Fournier, Interim Fire Chief.

Carried:

Pumper Truck Replacement:

RECOMMENDATION #86-2018

Moved By: Councillor Pollard

Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Pumper Truck Replacement, as provided by Steve Fournier, Interim Fire Chief;

AND FURTHER Recommends to Council that Council defer the release of the RFP for the pumper truck for the new Council in December, with delivery scheduled for the fall of 2019.

Carried:

ADMINISTRATION:

Mike Dwyer, CAO, provided Committee with verbal and written Reports regarding the following:

- Rideau Lakes ATV Club Trail Modification Request
- Otter Lake Outlet and Otter Creek Study Update
- Portland School – Costing Estimates

Rideau Lakes ATV Club Trail Modification Request:

RECOMMENDATION #87-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Rideau Lakes ATV Club Trail Modification Request as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the Rideau Lakes ATV Club trail modification request be approved and that the Schedule to By-Law 2016-12 be updated accordingly.

Carried:

Otter Lake Outlet and Otter Creek Study Update:

RECOMMENDATION #88-2018

Moved By: Deputy Mayor Carr
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Otter Lake Outlet and Otter Creek Study Update, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that the Otter Lake Outlet and Otter Creek Study be deferred to 2019 to ensure an adequate opportunity for resident consultation;

AND FURTHER Recommends to Council that staff proceed with an RFP in 2018.

Carried:

Portland School – Costing Estimates:

RECOMMENDATION #89-2018

Moved By: Councillor Banks
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Portland School – Costing Estimates, as provided by Mike Dwyer, CAO;

AND FURTHER Recommends to Council that no further action be taken at this time.

Carried:

CORRESPONDENCE:

The following correspondence was received and considered by Committee:

- 12.1 Councillor Lavoie/Norwood Family: Stop Sign at end of Little Crosby Lake Rd
- 12.2 The Royal Canadian Legion Ontario Command:
- 12.3 Tay River Subwatershed Report 2017
- 12.4 RVCA: Around the Rideau
- 12.5 Delta Mill Society: Thank you
- 12.6 OSPCA: No Hot Pets Campaign

Stop Sign at end of Little Crosby Lake Road:

RECOMMENDATION #90-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that Agenda Item 12.1 (stop sign at end of Little Crosby Lake Road) be deferred to the next Municipal Services Committee (PW) Meeting.

Carried:

RECOMMENDATION #91-2018

Moved By: Councillor Banks
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence item 12.2 to 12.6.

Carried:

BUSINESS ARISING: None

NEW BUSINESS:

Consent to Attend Events: None

Mayor Holman's Comments:

- Ken Watson has put out a new book: Building the 1810 Old Stone Mill in Delta, Ontario
- Provincial Government will announce new Cabinet at the end of this week.

Mayor Holman asked the Press if they had any questions and questions were asked and answered.

Mayor Holman asked the Public if they had any questions and none were heard.

CLOSE MEETING

Moved By: Councillor Hoogenboom

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 3:39 p.m. to discuss matters as per Section 239(2) (b), (d) and (e) of the Municipal Act.

Carried:

Councillor Banks left the meeting at 4:02 p.m.

Councillor Hoogenboom left the meeting at 4:09 p.m.

Moved By: Councillor Gunnewiek

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:43 p.m.

Carried:

OPEN MEETING:

RECOMMENDATION #92-2018

Moved By: Councillor Pollard
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (GG) Meeting held May 28, 2018;

AND FURTHER that the Municipal Services Committee provided direction to staff and authorizes staff to follow through on matters as discussed in the closed sessions as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #93-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, June 25, 2018.

Carried:

Moved By: Deputy Mayor Carr
Seconded By: Councillor Pollard

To pass a Resolution that;

This Meeting do now adjourn at 4:44 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk