

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, January 8, 2018.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Mayor Holman offered greetings to all Members of Council and all residents and wished all the best for the 2018.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Councillors Linda Carr, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Cathy Livingston, Bob Lavoie, Cathy Monck and Ron Pollard.

Deputy Mayor Jeff Banks was absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services and Sue Dunfield, Manager of Community & Leisure Services.

No members of the Press or Public were present at this meeting.

Mayor Holman asked if there were any emergency additions to the agenda and the following addition was noted: Under 11. Correspondence – **ADD: 11.7** – Brian Preston and John Carley: Request Question be placed on 2018 Municipal Election Ballot.

Moved By: Councillor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were noted.

DELEGATIONS: None

DEVELOPMENT SERVICES:

Michael Dwyer, CAO, provided Committee with a verbal and written Departmental Update.

RECOMMENDATION #1-2018

Moved By: Councillor Livingston
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Permit and Application Year to Year Comparison and December 2017 Permit and Application Activity as provided by Michael Dwyer, CAO.

Carried:

Tracy Perrin, Development Services Analyst, provided Committee with a verbal and written Rreport regarding the Renaming of a Private Road.

RECOMMENDATION #2-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report as provided by Tracy Perrin, Development Services Analyst, regarding the Renaming of a Private Road;

AND FURTHER Recommends to Council that the private road off Dargavel Road, currently not named, be named Nicks Lane.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with a verbal and written Roads Progress Report.

RECOMMENDATION #3-2018

Moved By: Councillor Pollard
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with verbal and written Reports regarding the following:

- Municipal Properties Update
- North Crosby Daycare Facility

Municipal Properties Update:

RECOMMENDATION #4-2018

Moved By: Councillor Monck
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

North Crosby Daycare Facility:

The following motion was brought forward:

Moved By: Councillor Hoogenboom
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the North Crosby Daycare Facility as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that an agreement be prepared at the rate of \$400/month for 2018 with an increase of \$100/month for years 2019 and 2020.

Following discussion, the following amending motion was brought forward:

RECOMMENDATION #5-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the second paragraph of the main motion be amended to read “\$400/month for 2018 with an increase of \$100/month for the year 2019.

Denied:

RECOMMENDATION #6-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the North Crosby Daycare Facility as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that an agreement be prepared at the rate of \$400/month for 2018 with an increase of \$100/month for years 2019 and 2020.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #7-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends that Council direct Staff to purchase a remanufactured motor for truck 412 at a cost of \$9,800 plus tax.

Carried:

COMMUNITY & LEISURE SERVICES:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with verbal and written Reports regarding the following:

- Hall Rental Fees
- Volunteer Appointments

Hall Rental Fees:

RECOMMENDATION #8-2018

Moved By: Councillor Carr
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Hall Rental Fees as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that 2018 remain as status quo regarding multi-day or long-term rentals for regular user groups;

AND FURTHER Recommends to Council that Staff prepare a Report for the next Committee (PW) meeting outlining user fee options for different user groups, for implementation in 2019.

Carried:

Volunteer Appointments:

RECOMMENDATION #9-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Volunteer Appointments as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

Portland Community Hall Board: Nancy Harrington, Nancy Van Hooft and Sandy Preston;

Portland Outdoors (Skate the Lake): Laura Belton, Tom Belton and Tyler Nield.

Carried:

BUSINESS ARISING: None

CORRESPONDENCE:

The following correspondence was received and reviewed by Committee:

- 11.1 AMO: Legislative Updates
- 11.2 Town of Prescott: Ontario Safety League Letter re: Ontario 400 Series Highways
- 11.3 Lower Beverley Lake Park: *2017 Celebrating the Season*
- 11.4 Too Far. Too Fast.: Legalized Cannabis Stores
- 11.5 Minister of Finance: Legalization of Cannabis
- 11.6 Metroland Advertising: 2018 Smiths Falls Visitor/Community Guide
- 11.7 Brian Preston and John Carley: Request question be placed on 2018 Municipal Election Ballot

RECOMMENDATION #10-2018

Moved By: Councillor Pollard
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.1 to 11.6.

Carried:

RECOMMENDATION #11-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Dunfield

To pass a Resolution that;

WHEREAS correspondence was received from Mr. Brian Preston and Mr. John Carley requesting that that the following Question be placed on the 2018 Election ballot:

“Are you in favour of reducing the size of Council to seven members from the current nine?”;

NOW THEREFORE the Municipal Services Committee Recommends to Council that Staff provide a Technical Briefing for presentation at the Municipal Services Committee Meeting of January 24, 2018.

Carried:

NEW BUSINESS:

Consent to Attend Events: None

Mayor Holman Comments:

- ROMA Conference January 21-21 – Hospitality Suite
- Success of *Celebrating the Season*

No members of the Press or Public were present at this time.

Committee observed a 5-minute break at 3:07 p.m.

CLOSE MEETING

Moved By: Councillor Monck
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 3:12 p.m. to discuss matters as per Section 239(2) (b) of the Municipal Act.

Carried:

Moved By: Councillor Dunfield
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 4:14 p.m.

Carried:

RECOMMENDATION #12-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (PW/GG) Meeting held December 11, 2017;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #13-2018

Moved By: Councillor Livingston
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, January 8, 2018.

Carried:

Moved By: Councillor Monck
Seconded By: Councillor Lavoie

To pass a Resolution that;

This Meeting do now adjourn at 4:16 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk