

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, July 9, 2018.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Claire Gunnewiek, Councillors Jeff Banks, Linda Carr, Rob Dunfield, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard (late).

Councillors Jeff Banks and Cathy Monck were absent with prior notice.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk, Dan Chant, Roads Coordinator and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted under Agenda Item #12 New Business: **ADD – Councillor Carr: Election.**

Moved By: Councillor Carr

Seconded By: Councillor Lavoie

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS: None

DEVELOPMENT SERVICES:

Mike Dwyer, CAO, provided Committee with a verbal and written Departmental Update.

RECOMMENDATION #92-2018

Moved By: Councillor Carr

Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Permit and Application Year to Year Comparison and June 2018 Permit and Application Activity as provided by Mike Dwyer, CAO.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with a verbal and written Roads Progress Report.

RECOMMENDATION #93-2018

Moved By: Deputy Mayor Gunnewiek

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a written Municipal Properties Update.

Councillor Pollard joined the meeting at 2:10 p.m.

RECOMMENDATION #94-2018

Moved By: Councillor Hoogenboom

Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a written Environmental Services Update.

RECOMMENDATION #95-2018

Moved By: Councillor Livingston

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

COMMUNITY & LEISURE SERVICES:

Sue Dunfield, Manager of Community and Leisure Services, introduced Leila Stafford who was recently hired as the Recreation and Volunteer Coordinator. Ms. Dunfield announced this would be her final attendance at the Municipal Services Committee, and Mayor Holman thanked Sue for her years of work and contribution to the Township.

Minutes of the following Committee meetings were read as distributed to Committee:

- Joint Hall Board Sub-Committee Meeting/Action Items Listing: July 4, 2018
- Joint Recreation Sub-Committee Meeting/Action Items Listing: July 4, 2018

Joint Hall Board Sub-Committee Meeting: July 4, 2018

RECOMMENDATION #96-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Hall Board Sub-Committee Meeting held July 4, 2018;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Hall Board Sub-Committee Minutes be added to the Action Items Listing for Budget consideration.

Carried:

Joint Recreation Sub-Committee Meeting: July 4, 2018

RECOMMENDATION #97-2018

Moved By: Councillor Dunfield

Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Recreation Sub-Committee Meeting held July 4, 2018;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Recreation Sub-Committee Minutes be added to the Action Items Listing for Budget consideration.

Carried:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with verbal and written Reports regarding the following:

- After-School Program (Youth in Action) Year End Report by Dayna McCumber, Youth Program Coordinator
- Rideau Lakes Day Camp Update

After-School Program (Youth in Action) Year End Report by Dayna McCumber, Youth Program Coordinator

RECOMMENDATION #98-2018

Moved By: Councillor Carr

Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written After-School Program (Youth in Action) Year End Report by Dayna McCumber, Youth Program Coordinator, as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends that Council continue to support the After-School Program at South Crosby Public School and that consideration be given for same in the 2019 budget.

Carried:

Rideau Lakes Day Camp Update

RECOMMENDATION #99-2018

Moved By: Councillor Hoogenboom

Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Rideau Lakes Day Camp Update as provided by Sue Dunfield, Manager of Community & Leisure Services.

Carried:

BUSINESS ARISING: None

CORRESPONDENCE:

Correspondence from the Forfar Hall Board regarding a Request for Partnership was received and reviewed by Committee.

RECOMMENDATION #100-2018

Moved By: Councillor Pollard
Seconded By: Councillor Dunfield

To pass a Resolution that;

WHEREAS correspondence was received from the Forfar Hall Board requesting a partnership with the Township to receive and receipt a William James Henderson Foundation grant;

NOW THEREFORE the Municipal Services Committee Recommends that Council enter into a partnership agreement with the Forfar Community Hall Board to receive the grant funds and to issue a charitable receipt to the William James Henderson Foundation, subject to review by the Treasurer.

Carried:

NEW BUSINESS:

Consent to Attend Events: None

Mayor Holman Comments:

- Hoping for rain in the forecast. Parks Canada notified Newboro – Kingston lower draft predicted
- Tweed in Smiths Falls currently has approximately 1,000 employees with an estimate of 600 more to be hired.

Councillor Carr inquired as to the process for the upcoming Municipal Election. Other Council members also inquired as to the process and information.

Mary Ellen Truelove, Clerk, advised the following:

- Voting will be by online and telephone voting only.
- Voting will be open from October 15th at 10:00 a.m. through until October 22nd at 8:00 p.m.
- All eligible electors will receive a Voter Information Letter by mail with a PIN #
- Electors who do not have internet can opt to vote by telephone or go to the local library to use a computer. Elgin & Lombardy Library locations will have support help when open during the voting period. The Township Office will also have a computer available during the voting period for electors to use to vote.
- If an individual owns two parcels, they can only vote where their primary residence is. They cannot vote in two wards.
- Timeline for Voter Information Letters to be mailed out.

Mayor Holman asked the Press if they had any questions and questions were asked and answered.

Mayor Holman asked the Public if they had any questions and none were heard.

CLOSE MEETING

Moved By: Deputy Mayor Gunnewiek

Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 2:49 p.m. to discuss matters as per Section 239(2) (e) of the Municipal Act.

Carried:

Moved By: Councillor Carr

Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 2:56 p.m.

Carried:

RECOMMENDATION #101-2018

Moved By: Councillor Carr

Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Session of the Municipal Services Committee (PW) Meeting held June 11, 2018;

AND FURTHER that the Municipal Services Committee provided direction to staff and authorizes staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #102-2018

Moved By: Councillor Livingston
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, July 9, 2018.

Carried:

Moved By: Councillor Dunfield
Seconded By: Deputy Mayor Gunnewiek

To pass a Resolution that;

This Meeting do now adjourn at 2:58 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk