

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, November 12, 2018**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Rob Dunfield, Councillors Jeff Banks, Linda Carr, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Livingston, Cathy Monck and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Brittany Mulhern, Manager of Development Services; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services, and Cynthia Laprade, Treasurer.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was added under Agenda Item 13 – New Business: **ADD 13.3** – Councillor Hoogenboom – Inaugural Meeting.

Moved By: Councillor Carr
Seconded By: Councillor Banks

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DEVELOPMENT SERVICES:

Brittany Mulhern, Manager of Development Services, provided Committee with verbal and written Reports regarding the following:

- Departmental Update
- Draft Swimming Pool Enclosure By-Law

RECOMMENDATION #149-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written

Report regarding Permit and Application Year to Year Comparison and October 2018 Permit and Application Activity as provided by Brittany Mulhern, Manager of Development Services.

Carried:

RECOMMENDATION #150-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

WHEREAS at the Municipal Services Committee meeting held on August 13, 2018, Staff brought forward a draft Swimming Pool Enclosure By-Law for review and comment;

AND WHEREAS Staff completed a 60-day public consultation through an online survey available on the Township website and promoted additionally through the Township FaceBook account and received 117 responses;

NOW THEREFORE the Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Draft Swimming Pool Enclosure By-Law as provided by Brittany Mulhern, Manager of Development Services;

AND FURTHER Recommends to Council that a new By-Law with potential changes be brought forward to Council for 1st and 2nd reading;

AND FURTHER that the 3rd reading be considered by the new Council.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with a verbal and written Roads Progress Report.

RECOMMENDATION #151-2018

Moved By: Councillor Livingston
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Municipal Properties Update.

RECOMMENDATION #152-2018

Moved By: Deputy Mayor Dunfield
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #153-2018

Moved By: Councillor Pollard
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

TREASURY:

Cynthia Laprade, Treasurer, provided Committee with a verbal and written Private Road Grant Policy Report.

RECOMMENDATION #154-2018

Moved By: Councillor Banks
Seconded By: Deputy Mayor Dunfield

To pass a Resolution that;

The Municipal Services Committee recommends that Council acknowledge the verbal and written Private Road Grant Policy Report as provided by Cynthia Laprade, Treasurer;

AND FURTHER Recommends that a By-Law be brought forward to Council to approve the Private Road Grant Policy.

Carried:

ADMINISTRATION:

MINUTES:

Minutes of the following Sub-Committee meetings were read as distributed to Committee:

- Joint Beautification Sub-Committee Meeting Minutes/Action Item Listing: October 10, 2018
- Joint Hall Board Sub-Committee Meeting Minutes/Action Item Listing: November 7, 2018
- Joint Recreation Sub-Committee Meeting Minutes/Action Item Listing: November 7, 2018

Joint Beautification Sub-Committee Meeting: October 10, 2018

RECOMMENDATION #155-2018

Moved By: Councillor Banks
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Beautification Sub-Committee Meeting held October 10, 2018, as amended;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Beautification Sub-Committee Minutes be added to the Action Items Listing for Budget consideration.

Carried:

Joint Hall Board Sub-Committee Meeting: November 7, 2018

RECOMMENDATION #156-2018

Moved By: Deputy Mayor Dunfield
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Hall Board Sub-Committee Meeting held November 7, 2018;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes.

Carried:

Joint Recreation Sub-Committee Meeting: November 7, 2018

RECOMMENDATION #157-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Recreation Sub-Committee Meeting held November 7, 2018;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes.

Carried:

BUSINESS ARISING: None

CORRESPONDENCE:

The following correspondence was received and reviewed by Committee:

- 12.1 Otter Lake Land Owners' Association: Bell Tower Red Light – West Shore of Otter Lake
- 12.2 Making Play Possible: Request for Support
- 12.3 Elgin Bowling Lanes: Request for Support
- 12.4 Government of Canada: Nominate an Exceptional Educator Today!

RECOMMENDATION #158-2018

Moved By: Councillor Livingston
Seconded By: Councillor Carr

To pass a Resolution that;

WHEREAS correspondence was received from the Otter Lake Land Owners' Association Inc. requesting assistance from Council regarding complaints from Otter Lake residents of the flashing white light in the daytime hours and flashing red light at night from a Bell Tower of the west shore of Otter Lake;

NOW THEREFORE the Municipal Services Committee Recommends that Council encourage Bell

Canada and Industry Canada to address the concerns of the residents of Otter Lake.

Carried:

RECOMMENDATION #159-2018

Moved By: Councillor Carr
Seconded By: Councillor Lavoie

To pass a Resolution that;

WHEREAS correspondence was received from Making Play Possible requesting a donation of financial assistance for children to attend programs;

NOW THEREFORE the Municipal Services Committee Recommends that Council support two children to attend the Rideau Lakes Day Camp Program in 2019 at no cost to the family for a total of four weeks (2 sessions).

Carried:

RECOMMENDATION #160-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 12.3 and 12.4.

Carried:

NEW BUSINESS:

Consent to Attend Events: None

Mayor Holman Comments: None

Inaugural Meeting – December 3rd:

Councillor Hoogenboom requested that the time of the Inaugural Meeting of Council on December 3rd be changed from 11:00 a.m. to 1:00 p.m. With the consensus of all council-elect members in the room, the following motion was brought forward:

RECOMMENDATION #161-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends to Council that the Meeting time be moved to 1:00 p.m. from 11:00 p.m. for the December 3, 2018 Inaugural Meeting.

Carried:

Mayor Holman asked the Press if they had any questions and none were heard.

Mayor Holman asked the Public if they had any questions and comments were received.

CLOSED SESSION:

Moved By: Councillor Lavoie
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 3:34 p.m. to discuss matters as per Section 239(2)(f) of the Municipal Act.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 3:45 p.m.

Carried:

RECOMMENDATION #162-2018

Moved By: Councillor Banks
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee approves and adopts the Minutes of the Closed Sessions` of the Municipal Services Committee (PW) Meetings held September 10 and October 9, 2018;

AND FURTHER that the Municipal Services Committee Recommends to Council that following legal advice received from the Township Solicitor regarding Lake Association Request for Tax Roll Information, that no further action be taken to implement Lake Association Requests for Roll Information Policy;

AND FURTHER that the Provincial Government be asked to clarify the seeming inconsistency in the Law on this matter.

Carried:

RECOMMENDATION #163-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, November 12, 2018.

Carried:

Moved By: Councillor Pollard
Seconded By: Deputy Mayor Dunfield

To pass a Resolution that;

This Meeting do now adjourn at 3:47 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk