

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Tuesday, October 9, 2018.**

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Jeff Banks, Councillors Linda Carr, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Livingston, Cathy Monck and Ron Pollard.

Also in attendance were Mike Dwyer, CAO; Mary Ellen Truelove, Clerk; Brittany Mulhern, Manager of Development Services; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services, and Leila Stafford, Recreation & Volunteer Coordinator.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda and an addition was noted under Agenda Item #15 – Closed Session: **ADD** – 15.1 Section 239 (2) (f).

Moved By: Councillor Livingston
Seconded By: Councillor Lavoie

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS:

- 6.1 Ms. Jacqueline Blaney: Waive Building Permit Fee
- 6.2 Ms. Liz Priebe, Delta Community Improvement Committee: Delta Waterfront Development
- 6.3 Mr. Bill St. Jean, Bass Lake Task Force: Municipal Project Partnership with BLPOA

Ms. Jacqueline Blaney:

Ms. Jacqueline Blaney was in attendance to address Committee regarding a request for the building permit fee for a wheelchair ramp to be waived. The following motion was brought forward:

Moved By: Councillor Gunnewiek
Seconded By: Deputy Mayor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation regarding the building permit fee for a wheelchair ramp as provided by Ms. Jacqueline Blaney;

AND FURTHER Recommends to Council that Staff review and report on a draft policy for waiving or reducing building permit fees under certain conditions, related to accessibility

Following discussion, the following amending motion was brought forward:

RECOMMENDATION #132-2018

Moved By: Councillor Gunnewiek
Seconded By; Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee amends the main motion by adding the following paragraph:

AND FURTHER Recommends to Council that the request be granted.

Carried:

RECOMMENDATION #133-2018

Moved By: Councillor Gunnewiek
Seconded By: Deputy Mayor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation regarding the building permit fee for a wheelchair ramp as provided by Ms. Jacqueline Blaney;

AND FURTHER Recommends to Council that Staff review and report on a draft Policy for waiving or reducing building permit fees under certain conditions, related to accessibility;

AND FURTHER Recommends to Council that the request be granted.

Carried:

Ms. Liz Priebe, Delta Community Improvement Committee:

Ms. Liz Priebe, representing the Delta Community Improvement Committee, was in attendance to address Committee regarding the Delta Waterfront Development Plan.

RECOMMENDATION #134-2018

Moved By: Councillor Dunfield
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation regarding the Delta Waterfront Development Plan as provided by Ms. Liz Priebe, Delta Community Improvement Committee.

Carried:

Mr. Bill St. Jean, Chair of Bass Lake Task Force:

Mr. Bill St. Jean, Chair of the Bass Lake Task Force, was in attendance to address Committee regarding a municipal partnership with the Bass Lake Property Owners Association.

RECOMMENDATION #135-2018

Moved By: Councillor Hoogenboom
Seconded By: Deputy Mayor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation regarding a municipal partnership with the Bass Lake Property Owners Association as provided by Mr. Bill St. Jean, Chair of the Bass Lake Task Force.

Carried:

Direction was provided to Mike Dwyer, CAO, to set up a meeting including representative from the Rideau Valley Conservation Authority, Bass Lake Property Owners Association and the Township of Rideau Lakes to discuss options.

DEVELOPMENT SERVICES:

Brittany Mulhern, Manager of Development Services, provided Committee with a verbal and written Departmental Update.

RECOMMENDATION #136-2018

Moved By: Councillor Pollard
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Permit and Application Year to Year Comparison and September 2018 Permit and Application Activity as provided by Brittany Mulhern, Manager of Development Services.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with verbal and written Reports regarding the following:

- Roads Progress Report
- Big Rideau Lakes Road Ditch
- Car Damages

Roads Progress Report:

RECOMMENDATION #137-2018

Moved By: Councillor Carr
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

Big Rideau Lake Road Ditch:

RECOMMENDATION #138-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Big Rideau Lake Road Ditch as provided by Dan Chant, Roads Coordinator;

AND WHEREAS three quotes were received from local suppliers for the installation of 500 meters of geosynthetic clay liner in the bottom of the ditch of Big Rideau Lake Road;

NOW THEREFORE the Municipal Services Committee Recommends to the Council of the Township of Rideau Lakes that Staff purchase the Clay Liner from GEOSYNTHETIC Systems at a cost of \$18,774.48 plus HST;

AND FURTHER Recommends to Council that Staff proceed immediately in order to ensure the work is completed before freeze-up;

AND FURTHER Recommends to Council that this authorization is subject to consultation with the local landowners and an Engineer's review of any suggested alternatives.

Carried:

Car Damages:

RECOMMENDATION #139-2018

Moved By: Deputy Mayor Banks
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Car Damages as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that the Municipality not reimburse Mr. Moffat for the damages;

AND FURTHER Recommends that Mr. Moffat direct his claim to his insurer.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Municipal Properties Update.

RECOMMENDATION #140-2018

Moved By: Councillor Gunnewiek
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND WHEREAS Tender PW2018-27 was released for Metal Roof Coating at the Chantry Office;

AND WHEREAS four (4) tenders were received by the deadline of October 4, 2018;

NOW THEREFORE the Municipal Services Committee Recommends to the Council of The Corporation of the Township of Rideau Lakes that Tender PW2018-27 be awarded to *The Painter – Barry Richardson* for a total of \$31,900 plus HST.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #141-2018

Moved By: Councillor Lavoie
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services.

Carried:

ADMINISTRATION:

Leila Stafford, Recreation & Volunteer Coordinator, provided Committee with a written Report regarding Volunteer Appointments.

RECOMMENDATION #142-2018

Moved By: Deputy Mayor Banks
Seconded By: Councillor Carr

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Report regarding Volunteer Appointments as provided by Leila Stafford, Recreation & Volunteer Coordinator;

AND FURTHER Recommends that Council appoint the following volunteers to their respective committees:

- **Youth Afterschool Program:** Keira McCreary, Riley James Moore, and Hannah Thomas;
- **North Crosby Beautification Committee:** Carmel McCartney; and
- **Delta Athletic Recreation Sub-Committee:** Tanis Cowan.

Carried:

Mike Dwyer, CAO, provided Committee with verbal and written Reports regarding the following:

- Cannabis Retailing – Community Consultation
- Draft Policy – Requests for Roll Information

Cannabis Retailing – Community Consultation:

RECOMMENDATION #143-2018

Moved By: Councillor Monck
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Cannabis Retailing – Community Consultation as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council direct Staff to issue a consultation backgrounder and online questionnaire related to cannabis retailing.

Carried:

Draft Policy – Requests for Roll Information:

RECOMMENDATION #144-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Draft Policy – Requests for Roll Information as provided by Mike Dwyer, CAO;

AND FURTHER Recommends that Council direct Staff to have the draft Policy, as amended, reviewed by the Township’s lawyer to ensure it is consistent with statutory obligations under MFIPPA and any other statutory or common law obligation.

Carried:

BUSINESS ARISING: None

CORRESPONDENCE:

The following correspondence was received and reviewed by Committee:

- 11.1 Township of Montague: Provincial Legislation Affecting Municipalities
- 11.2 Township of Amaranth: Commercial Water Bottling Facilities Licensing Process

RECOMMENDATION #145-2018

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 11.1 to 11.2.

Carried:

NEW BUSINESS:

Councillor Livingston: Proposed Recommendation re Delta Waterfront Development:

RECOMMENDATION #146-2018

Moved By: Councillor Livingston
Seconded By: Councillor Carr

WHEREAS the Township of Rideau Lake's Strategic Plan includes Hamlet Revitalization and there is a potential for waterfront development in the village of Delta to include stable docking, accessibility and a sense of place in the village's main core;

AND WHEREAS professional design and public consultation have resulted in an agreed-upon plan for the Delta Waterfront;

NOW THEREFORE the Municipal Services Committee recommends to Council that the Delta Community Improvement Committee be permitted to apply for grant opportunities, in association with Township approval;

AND FURTHER Recommends that Council consider a call for 'matching funding' for recreation assets/improvements from the Parks and Recreation Fund, as was done for the Elgin Rink project;

AND FURTHER Recommends that CIP funding be considered in the 2019 CIP budget to help with Phase 1 to get the project started as soon as possible.

Carried:

Consent to Attend Events: None

Mike Dwyer, CAO, provided an update on the Elgin Street Party being held on Saturday, October 13th. A ribbon cutting will take place at 11:45 a.m.

Mayor Holman Comments:

- UCLG: Costs for Lombardy Bridge, Fish Hatchery Bridge and Elgin Main St.
- Cannabis is #1 on Agendas – legislation should be out shortly.

Mayor Holman asked the Press if they had any questions and questions were asked and answered.

Mayor Holman asked the Public if they had any questions and questions were asked and answered.

CLOSED SESSION:

Moved By: Deputy Mayor Banks
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee closes Meeting at 4:39 p.m. to discuss matters as per Section 239(2) (f) of the Municipal Act.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Monck

To pass a Resolution that;

The Municipal Services Committee opens Meeting at 5:00 p.m.

Carried:

RECOMMENDATION #147-2018

Moved By: Councillor Pollard
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

AND FURTHER that the Municipal Services Committee provided direction to Staff and authorizes Staff to follow through on matters as discussed in closed session as per Section 239(2) of the Municipal Act.

Carried:

RECOMMENDATION #148-2018

Moved By: Councillor Gunnewiek
Seconded By: Deputy Mayor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Tuesday, October 9, 2018.

Carried:

Moved By: Councillor Carr
Seconded By: Councillor Lavoie

To pass a Resolution that;

This Meeting do now adjourn at 5:02 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk