

BY-LAW NUMBER 2015-1

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to adopt User Fees and Charges for the Township of Rideau Lakes.

WHEREAS Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass By-Laws imposing fees and charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS the Council of the Township of Rideau Lakes has deemed it necessary to establish user fees and charges;

AND WHEREAS the Corporation of the Township of Rideau Lakes deems it expedient to update the User Fees and Charges By-Law for the municipality;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

1. That Council hereby establishes the fees and charges for various municipal services and activities as set out in the following Schedules:

Schedule "A" – Administration

Schedule "B" – Treasury

Schedule "C" – Development Services

Schedule "D" – Public Works: Environmental Services

Schedule "E" – Public Works: Municipal Properties/Roads

Schedule "F" – Fire Services

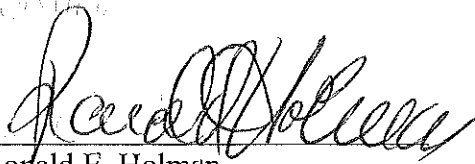
Schedule "G" – Community & Leisure Services

2. That the fees set out in the attached schedules shall be paid for the services or activities listed.
3. That this By-Law shall be known and may be cited as the "Township of Rideau Lakes User Fees By-Law".
4. That all fees listed (excluding those with an asterisk (*) beside the fee amount) in Schedules "A through G" shall be adjusted each year on January 1st by the trailing 12 month Statistics Canada Consumer Price Index (CPI) for Ontario.
5. That the fees listed in Schedules "A through G", when adjusted each year on January 1st, will be rounded up to the nearest dollar amount (for fees over \$100), to the nearest 50 cent (for fees \$25-\$100) and the nearest 25 cent level (for fees under \$25);
6. Fees may be adjusted and classes of fees may be added or removed from time to time, as approved by council by Resolution.
7. The Township of Rideau Lakes By-Law 2012-79 is hereby repealed upon the coming into force of this By-Law.

That this By-Law shall come into force and effect upon the date of passing.

Read a first and second time this 5th day of January, 2015.

Read a third time and finally passed this 5th day of January 2015.



Ronald E. Holman
Mayor



Mary Ellen Truelove
Acting Clerk

SCHEDULE "A"

ADMINISTRATION

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
Licence – Dog Tag	\$15*	N/A	\$15
Reclaim Fee (for dog)	\$200/dog*	N/A	\$200
Licence – Kennel (annual)	\$160*	N/A	\$160
Licence (Annual fee) Chip Wagon	\$405	N/A	\$405
Mobile Canteen	\$405		\$405
Refreshment Cart	\$109		\$109
Licence – Auctioneer (selling or putting up for sale goods, wares, merchandise or effects by public auction)	\$100*	N/A	\$100
Licence – One-Day Auction (for any one-time auction sale)	\$50*		\$50
Licence – Salvage (Yards, Shops, Dealers)	\$50*	N/A	\$50
Licence – Public Event, Parade, Festival	\$220*	N/A	\$220
Licence – Marriage	\$100*	N/A	\$100
Line Fence Disputes Payment to Referee	< 3 hrs > 3 hrs \$150* \$300*	N/A	
Payment to Deputy Referee	\$100* \$200*		
Administrative Fees < 3 hours spent in conduct of an appeal	\$300*		
> 3 hours spent in conduct of an appeal	\$400*	N/A	
Lottery Licences	3% of prize value		
Nevada	Max. \$96	N/A	\$96
Other Annual Licences	Max. \$37.50	N/A	\$37.50
Any Bingo – Single or Marathon Bingo < 24 hours	Max. \$37.50	N/A	\$37.50
Any Bingo – Multiple Events/Marathon calendar year > 24 hours	Max. \$62	N/A	\$62

SCHEDULE "B"**TREASURY**

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
Tax Certificates	\$48.50	N/A	\$48.50
Tax Information:	\$55	N/A	\$55
Duplicate copy of Tax Bill:	\$32.50	N/A	\$32.50
NSF Cheque	\$43	N/A	\$43
Photocopying			
8 ½ x 11 paper (single sided)	.50/ea*		.50
8 ½ x 11 paper (double sided)	1.00/ea*	N/A	1.00
8 ½ x 14 paper (single sided)	.75/ea*		.75
8 ½ x 14 paper (double sided)	1.50/ea*		1.50
11 x 17 paper (single sided)	1.00/ea*		1.00
11 x 17 paper (double sided)	2.00/ea*		2.00
Facsimile	\$1/page + \$1 for phone call*	N/A	\$1/page + \$1 for phone call*

SCHEDULE “C”

DEVELOPMENT SERVICES – PLANNING / CIVIC ADDRESSING

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
PLANNING			
Minor Variance	\$869	N/A	\$869
Reapplication of a Minor Variance: to correct a technical issue with the approval within 1 year of the previous approval	\$318	N/A	\$318
Minor Variance related to an Outdoor Wood Burning Furnace	\$318	N/A	\$318
Site Plan Control (for the approval of plans or drawings of buildings, structures, facilities or works sought to be undertaken in a Site Plan Control Area)			
i) Residential (deck only)	\$384	N/A	\$384
ii) Residential	\$749		\$749
iii) Commercial	\$1013		\$1013
Site Plan Amendment (for amendment of site plans implemented within the time period of the active Zoning By-Law)			
< 1,000 sq. ft.	\$384	N/A	\$384
> 1,000 sq. ft.	\$548		\$548
Combined Minor Variance and Site Plan	\$1141	N/A	\$1141
Municipal Review of Land Severance	\$662	N/A	\$662
Plan of Subdivision/Condominium Review			
i) To Draft Approval Stage	\$3668	N/A	\$3668
ii) Clearance of Conditions (per phase)	\$1556		\$1556
Official Plan Amendment for Township Official Plan or Review of United Counties of Leeds & Grenville Official Plan (not including the cost of review by the United Counties)	\$2406	N/A	\$2406
Zoning By-Law Amendment	\$1433	N/A	\$1433
Zoning By-Law Amendment for the establishment of a Garden Suite as defined under the Planning Act	\$548	N/A	\$548
Zoning By-Law Amendment that stems from a condition of severance approval	\$887	N/A	\$887
Combined Amendment of Official Plan and Zoning By-Law OR Combined Amendment of Township Official Plan and Review of Amendment to United Counties of Leeds & Grenville Official Plan Amendment	\$2755	N/A	\$2755
Removal of a Holding Designation from a Zoning By-Law	\$695	N/A	\$695
Zoning Certificate	\$131	N/A	\$131
Agreement to Amend a Subdivision Agreement	\$1394	N/A	\$1394
Written confirmation of status of any Planning or Zoning related Agreement	\$131	N/A	\$131
Written confirmation of Official Plan Designation	\$131	N/A	\$131
Septic Inspection Fee (required for Severance Applications, and any other relevant Planning Applications)	\$131	N/A	\$131

SCHEDULE “C” continued

DEVELOPMENT SERVICES – PLANNING / CIVIC ADDRESSING

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
Mining & Aggregate Operations	\$13896	N/A	\$13896
File Search Fee	\$97.50	N/A	\$97.50
Municipal Consultation Form (for renewable energy projects)	\$2767	N/A	\$2767
Review of Requests for Resolution of Support regarding FIT Renewable Energy Projects	\$630	N/A	\$630
Review of Requests for Road Allowance Closure and Sale	\$667	N/A	\$667
Review of Requests for Agreements no associated to Planning Act Applications	\$667	N/A	\$667
Review of Requests for Deeming	\$667	N/A	\$667
Review of Requests for Part Lot Control Removal	\$667	N/A	\$667

- ❖ All of the above costs do not include the costs of services by independent consultants or services by others. These costs will be recovered as incurred by the Township

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
CIVIC ADDRESSING			
Civic Address Sign Post and blade (installed)	\$131	N/A	\$131
Post and blade (not installed)	\$33.25	N/A	\$33.25
Blade only (not installed)	\$21	N/A	\$21
Post only (not installed)	\$12.25	N/A	\$12.25

SCHEDULE “D”

PUBLIC WORKS - ENVIRONMENTAL SERVICES

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
Bagged Household Waste	\$222.00 / tonne*	N/A	\$222.00
Commercial Rate for Bagged Waste	\$222.00 / tonne*	N/A	\$222.00
Construction Material	\$222.00 / tonne*	N/A	\$222.00
Tires (on the rim - car/truck)	\$222.00 / tonne*	N/A	\$222.00
Tires (on the rim - tractor)	\$222.00 / tonne*	N/A	\$222.00
Brush/Tree Wood	\$222.00 / tonne*	N/A	\$222.00
Recycling	Free		
Compost	Free		
Christmas Trees	Free		
Scrap Metal (washer, dryer, fridge, stove, BBQ, hot water tank heater, etc)	Free		
All Tires (off the rim & clean)	Free		
All other materials	\$222.00 / tonne*	N/A	\$222.00
Bag Tag	\$2.50*	N/A	\$2.50
Special Non-Profit Bag Tags (community groups, etc)	Free (60 tags)		
Minimum fee for all waste entering landfill site	\$10.00*	N/A	\$10.00

SCHEDULE "E"

PUBLIC WORKS – MUNICIPAL PROPERTIES / ROADS

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
MUNICIPAL PROPERTIES			
Harbour Fees			
* First 2 hours of daily docking are free			
Daily	\$1.00/ft	\$.13	\$1.13
Monthly (Reserved Slip)	\$15.00/ft	\$1.95	\$16.95
Seasonal (Reserved Slip)	\$48.00/ft	\$6.24	\$54.24
Commercial Fleet Mooring			
* Available at Portland only			
* Fleet must include minimum of three 27' corporately registered boats			
* Not reserved slips; all other services user pay			
Seasonal	\$2.50/ft	\$.33	\$2.83
Newboro Harbour Launching	Free		
Newboro Harbour Parking			
Vehicle Parking	\$3.00/Day	\$.39	\$3.39
Seasonal Vehicle Parking	\$180	\$23.40	\$203.40
Seasonal Trailer Parking	\$100	\$13	\$113
Portland Shire Property Parking	\$3.00/day	\$.39	\$3.39
ROADS			
Entrance Permit			
Residential	\$165	N/A	\$165
Commercial	\$220	N/A	\$220
Installation of non-regulatory sign	\$165	N/A	\$165

SCHEDULE “F”

FIRE DEPARTMENT SERVICES

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
INSPECTION FEES			
Written replies to requests for outstanding inspection orders	\$76.50	N/A	\$76.50
Fire Code Violation Inspection Fee (requests where tenants have concerns, if deficiency exists, billed to property owner, if unpaid to be added to the municipal property taxes)	\$131	N/A	\$131
Fire File Search	\$109	N/A	\$109
Fire Synopsis Report (for insurance companies/Lawyers)	\$109	N/A	\$109
Inspection for Letters of Compliance (for businesses to meet other licensing requirements ie: Day Care Facilities, Commercial Ventures, Dry Goods, Chip Wagons, Restaurants, Lumberyards, Tourist Facilities)	\$109	N/A	\$109
Inspection and Letter for Liquor Licensing or Occupancy Load	\$109	N/A	\$109
Consultation with Engineers and Review of Propane RSMP review as part of Ontario Regulation 211/01, Propane Storage and Handling			
For anything > 2000 US water gallons	\$1094	N/A	\$1094
For anything < 2000 US water gallons	\$329	N/A	\$329
Re-Inspection (due to not being prepared or lacking paperwork)	\$50	N/A	\$50
Burn Site Inspection (with permit)	\$55	N/A	\$55
SERVICES			
Open Air Burn Permit	\$10*	N/A	\$10
False Alarm (within calendar year)			
1 st offence	No Charge		No Charge
2 nd offence	\$150*	N/A	\$150
Additional	\$300*		\$300
Control a Fire (expenses for which a person may be liable to cover the cost of sufficient personnel and equipment: Per Vehicle)			
a) First hour or part thereof	Actual Cost	N/A	Actual Cost
b) Subsequent half hour or part thereof	Actual Cost		Actual Cost
Emergency Response to:			
a) An incident involving a vehicle covered under the Highway Traffic Act, on any Township or County roadway or any private lane	\$450/vehicle for 1st hour*	N/A	\$450/vehicle for 1st hour*
b) Any incident involving hazardous materials on any Township or County roadway or any private lane, on any property within the municipality or any lake, river, stream or water course.	\$225/ vehicle for each subsequent ½ hr. or part thereof*		\$225/ vehicle for each subsequent ½ hr. or part thereof*

SCHEDULE "G"

COMMUNITY AND LEISURE SERVICES

FEE DESCRIPTION	JANUARY 1, 2018	HST	Total
HALL RENTALS – TOWNSHIP RESIDENTS			
(*1/2 day rate is 4 hours or less)			
<u>Unlicensed Events</u>			
<ul style="list-style-type: none"> • Full Day – Full Use of Hall 	\$120.35 + \$25 insurance*	\$15.65	\$136
<ul style="list-style-type: none"> • Multiple Day Use or Long Term Rentals (As per agreement with specific Hall Board + Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 			
<ul style="list-style-type: none"> • Multiple Day Use (2 or more days) Full Hall (requires Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 	\$100	\$13	\$113
<u>Licensed Events</u>			
<ul style="list-style-type: none"> • Full Day - Full Use of Hall (requires Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 	\$179.65 + \$25 insurance	\$23.25	\$203
<ul style="list-style-type: none"> • Multiple Day Use (2 or more days) Full hall (requires Certificate of Insurance for \$1 Million Dollars naming the Township as additional insured) 	\$179.65 + \$25 insurance	\$23.25	\$203
Short Time Frames (4 hours or less) – Full Hall*	\$45.13 + \$25 insurance*	\$5.87	\$51
Daily use for bridge, euchre, etc. – Full Hall (must be under the auspices of the Department of Community & Leisure Services)	\$2.00/person*	\$.26	\$2.25
HALL RENTALS – NON-RESIDENTS			
<u>Unlicensed Events</u>			
<ul style="list-style-type: none"> • Full Day – Full Use of Hall 	\$179.65 + \$25 insurance*	\$23.35	\$203
<ul style="list-style-type: none"> • Multiple Day Use or Long Term Rentals (As per agreement with specific Hall Board + Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 			

HALL RENTALS – NON-RESIDENTS			
<u>Licensed Events</u>			
<ul style="list-style-type: none"> Multiple Day Use (2 or more days) Full Hall (requires Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 	\$160.18	\$20.82	\$181
<ul style="list-style-type: none"> Full Day - Full Use of Hall (requires Certificate of Insurance for \$1 Million Dollars naming Township as additional insured) 	\$239.83*	\$31.17	\$271
<ul style="list-style-type: none"> Multiple Day Use (2 or more days) Full hall (requires Certificate of Insurance for \$1 Million Dollars naming the Township as additional insured) 	\$239.83	\$31.17	\$271
Short Time Frames (4 hours or less) – Full Hall*	\$60.18 + \$25 insurance*	\$7.82	\$68
Daily use for bridge, euchre, etc. – Full Hall (must be under the auspices of the Department of Community & Leisure Services)	\$3.00/person*	\$.39	\$3.40
Table/Chair Set up/Take Down by Booking Agent (All Halls)	\$20.00	N/A	\$20.00
ELGIN MUNICIPAL COMPLEX Use of Projector and screen	\$15.00*	N/A	\$15.00
NORTH CROSBY HALL Use of Projector and screen and/or large screen tv and/or BBQ	\$15.00* each	N/A	\$15.00
PORTLAND COMMUNITY HALL Use of Projector and screen	\$15.00*	N/A	\$15.00
SOUTH ELMSLEY HALL Use of PA system, screen	\$15.00*	N/A	\$15.00
Rideau Lakes Day Camp Registration Fees	\$156.00*	N/A	\$156.00
Rideau Lakes Day Camp Bus Fees	\$6.00/child/day*	N/A	\$6.00/child/day*
Ball Diamond and Soccer Pitches	No Charge		