

BY-LAW NUMBER 2017-56

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

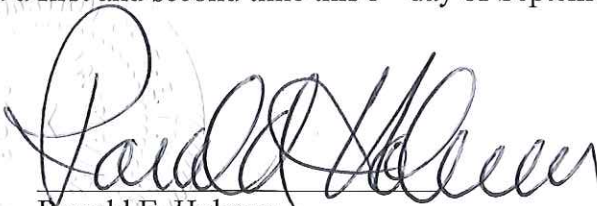
BEING a By-Law to establish an Council Compensation Review Ad-Hoc Committee for the Corporation of the Township of Rideau Lakes.

WHEREAS the Council of The Corporation of the Township of Rideau Lakes deems it necessary to establish a Council Compensation Review Ad-Hoc Committee.

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Council Compensation Review Ad-Hoc Committee (“the Committee”) is hereby established.
2. That the Committee shall be established and operate in accordance with the Terms of Reference, attached as Schedule ‘A’ and forming part of this By-Law.
3. That members of the Public appointed to this Committee are outlined in Schedule ‘B’ and forming part of this By-Law.
4. That Schedule ‘B’ may be changed from time to time as deemed necessary by a Resolution of Council.
5. That this By-Law comes into force on the date of passing and remains in force until the end of the term of the current Council.

Read a first and second time this 5th day of September, 2017




Ronald E. Holman
Mayor



Mary Ellen Truelove
Clerk

Read a third time and finally passed this 5th day of September, 2017.



Ronald E. Holman
Mayor



Mary Ellen Truelove
Clerk

**“SCHEDULE A”
By-Law 2017-56**

Council Compensation Review Ad Hoc Committee
Terms of Reference
September 2017

Goal

To provide a timely and holistic review of municipal elected official compensation and deliver a recommendation to the Council of the Township of Rideau Lakes regarding a compensation package for the positions of Mayor and Councillor for the 2018-2022 term.

Mandate

The mandate of the Committee shall be to develop and recommend a compensation package for the positions of Mayor and Councillor that:

- Fairly and adequately compensates elected officials for their time executing the full scope of formal and informal duties of public office;
- Allows all members of our community to potentially participate in public office;
- Reflects the community’s range of representational needs; and
- Is mindful of the community and fiscal context.

This is meant to be a holistic review. Compensation, for the purposes of this review, shall encompass direct elements (such as wages and/or benefits), indirect elements (such as Federal tax treatment of wages or services provided) and the administrative methodology by which compensation is claimed, paid and/or reported.

Administration

The following administrative structure will apply to the Committee:

- The Committee shall be comprised of five (5) members;
- All five (5) members shall be members of the public (“Public Representatives”);
- The preference shall be to have at least two (2) Public Representatives who have experience as elected municipal representatives, but who do not currently hold any elected municipal office;
- The Public Representatives will be solicited by way of a call for expressions of interest, notice of which shall be published in local newspapers and online;
- The Public Representatives will be vetted and appointed by Council;
- The Public Representatives will be selected based on their knowledge and/or experience aligning with the Committee’s needs and mandate, as well as their demonstrated ability to provide balanced and impartial recommendations;
- Notwithstanding the Municipal Act exemption, the Committee’s meetings will be open to the public. Notice will be posted to the Township’s website the week prior to any meeting; and
- The members of the Committee shall be compensated in a like manner to Councillors for meeting attendance and associated mileage.

Staff Resources

The following staff resources will be provided:

- The CAO or alternate shall act as a primary resource for the Committee, providing information, advice and reporting and completing programs of work and other duties as necessary.

Committee Member Responsibilities

It is anticipated the Ad Hoc Committee will need to meet 4-6 times. The responsibilities of a Committee member shall be:

- Execute their duty in a faithful manner, always considering the wider public interest;
- Actively engage in Committee work;
- To hear and receive comment from current members of Council and the public in an open and coordinated manner;
- Dutifully review the information provided to the Committee, and come to meetings prepared to discuss the matter and build consensus;

Deliverables

The Committee shall make a recommendation to Council regarding a compensation package for the positions of Mayor and Councillor for the 2018-2022 term.

Timeline

- September: call for Expressions of Interest issued;
- September: nominees vetted by Council and offers of appointment made;
- October: inaugural Committee meeting;
- October through February: Committee meets as needed; and
- February 15, 2018: recommendation to Council made, Committee's work completed.

“SCHEDULE B”
By-Law 2017-56

The following members shall be appointed to the Council Compensation Review Ad-Hoc Committee.

Five (5) Members of the Public
