



Recreation and Volunteer Coordinator

The Township of Rideau Lakes is seeking an individual to fill the position of Recreation and Volunteer Coordinator. This position is responsible for the coordination and implementation of the Township's recreation mandate and programming, and the coordination of the Township's volunteers, including volunteer Committees of Council. The position is under the direction of the Clerk.

The ideal candidate will have post-secondary education in the field of Recreation and Leisure Studies, or a related field, two to five years of municipal or other public sector recreation experience and two to five years of volunteer coordination experience. A detailed job description is available upon request.

Salary will be commensurate with experience and qualifications. The Township has a comprehensive benefit package.

Covering letters and resumes outlining education, qualifications and experience will be received until **3:30 p.m. on Thursday, June 14, 2018**. Covering letters and resumes must be sent electronically to Mike Dwyer, CAO, at mdwyer@twprideaulakes.on.ca. All emails shall contain the subject/title "Recreation and Volunteer Coordinator Hiring 2018".

We thank all applicants for their interest, however, only candidates to be interviewed will be contacted. Personal information collected will be used in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* for the purpose of candidate selection.