

## REPORT TO THE 911 AD-HOC COMMITTEE

**Date of Report:** September 18, 2015

**Date of Meeting:** September 21, 2015

**Subject of Report:** Duplicate "R", "O" and "B" Private Road Name Survey Results and Future Direction

**Recommendation:**

Staff recommend to the the 911 Adhoc Committee that it be further recommend to Council:

THAT all "O" and "B" roads in the Ward of Bastard & South Burgess be renamed;

THAT the duplicate "R" roads in the Ward of Bastard & South Burgess be renamed;

AND FURTHER THAT the renamings occur in accordance with the Township's established Private Road Naming Policy;

AND FURTHER THAT the civic address numbers as well as the branches associated to these roads be addressed concurrently with the renaming of the roads;

AND FURTHER THAT the phasing and costing of the renaming process be determined as part of the 2016 budget process.

**Report Prepared By:**

\_\_\_\_\_  
**Tracy Perrin**  
**Development Services Analyst**

**Departmental Approval:**

\_\_\_\_\_  
**Brittany Mulhern**  
**Manager of Development Services**

**CAO Approval:**

\_\_\_\_\_  
**Michael Dwyer**  
**Chief Administrative Officer**

**Context**

At the direction of the 911 Ad-Hoc Committee, staff held a Public Information Session on August 13<sup>th</sup> at the Portland Hall regarding the duplicate "R", "O" and "B" roads issue. At this meeting background information and past research was presented to the public. The intent of the meeting was to receive resident feedback on options to address the duplicate road name issues. The meeting was attended by 72 members of the public, representing both duplicate as well as non-duplicate R, O and B roads.

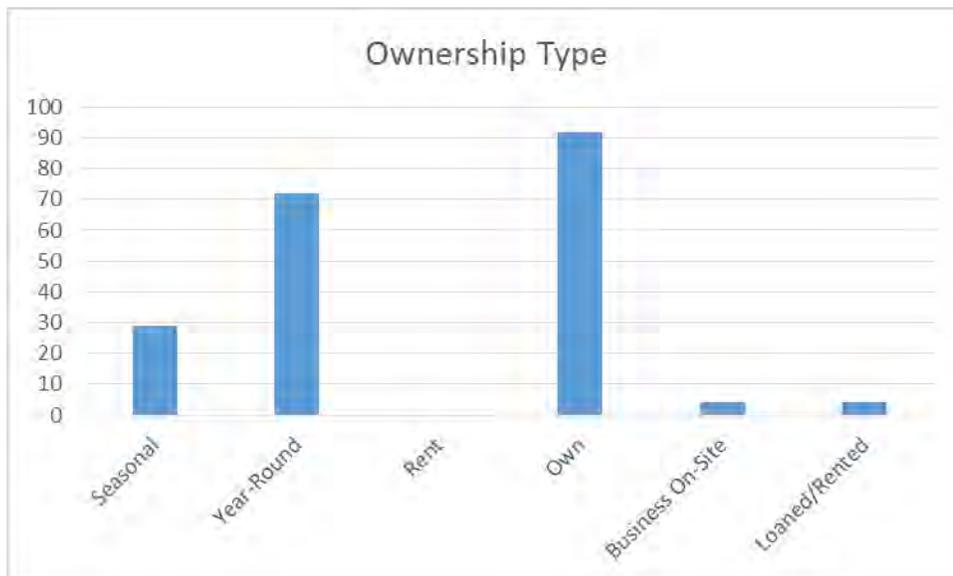
Prior to the meeting, all property owners on duplicate "R", "O" and "B" roads, as well as the road and lake associations, MHAC and Council, received notification of the public meeting and a copy of the duplicate roads survey created by staff. Notifications were distributed to 600 landowners, 31 road associations and 23 lake associations. Notice of the meeting was also placed in the newspaper and placed on the Township's website.

This report provides an analysis of completed surveys (a blank copy of the survey is attached for reference) and reviews the options to move forward with regarding the duplicate R, O and B private roads, given the public input received.

### **Analysis**

Respondents were asked to complete the survey and return to the office by August 28, 2015. A total of 120 surveys (approximately 20% of residents who received the survey) were received. Of those 120 surveys approximately 22.5% were from Bastard and South Burgess residents and 77.5% were from South Elmsley residents.

The survey asked 4 questions. The last 2 questions were open ended questions regarding the meeting itself, as well as any other comments the respondent may have (comments included within Attachment B). The first question focused on which type of category the respondent considered themselves as part of (seasonal or year-round residents, if they owned or rented, and if they had a home based business on the road). Further illustrated in Figure 1, 71% of surveys completed were from year round residents versus only 29% being seasonal. The majority of respondents owned the property and no residents stated they were renting. 3% of respondents stated they had a business on site. 3% also stated that they either loaned or rented out their property.



*Figure 1: Ownership Type*

The second question on the survey was which option respondents felt was the best approach to address the duplicate roads issue. The provided options were established through the Committee’s work and included:

- Option 1 – By Impact:** Rename the duplicate private roads that generate the least impact based on volume in each ward (i.e. roads with the least amount of properties impacted would be renamed)
  - A.** Change road names to entirely new names however keep original civic numbers
  - B.** Change road names to entirely new names along with correcting all civic numbers / sequences

**Option 2 – By Consent of Owners:** Duplicate road names are changed based on the amount of consenting property owners on each duplicate road (i.e. duplicate roads with the greatest interest and support for a name change would be changed).

- A. Change road names to entirely new names however keep original civic numbers
- B. Change road names to entirely new names along with correcting all civic numbers / sequences

**Option 3: Rename all “R”, “O” and “B” roads:** This option would not be limited to just one of the duplicate road names, and would impact all property owners on the “R”, “O” and “B” roads.

- A. Change road names to entirely new names however keep original civic numbers
- B. Change road names to entirely new names along with correcting all civic numbers / sequences

The survey results for this question were categorized into the duplicate “R”, “O” and “B” private roads (further illustrated through Figures 2-4) and then compiled into one chart (Figure 5) to illustrate the overall responses to the options reviewed. Survey results indicate that 60% of respondents preferred Option 1A, ‘least impact’, to change the road names to entirely new names, however keep the original civic numbers. The option with the second highest percentage (only 14%) was 1B which was the same option, however to change the civic numbers.

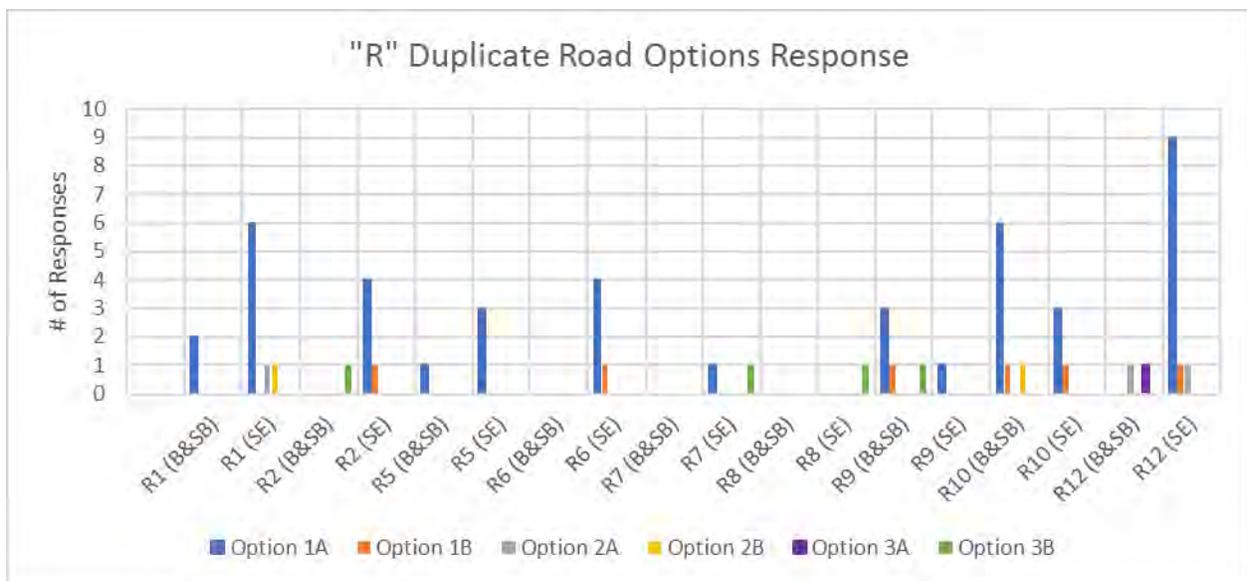


Figure 2: "R" Duplicate Road Options Response



Figure 3: "O" Duplicate Road Options Response

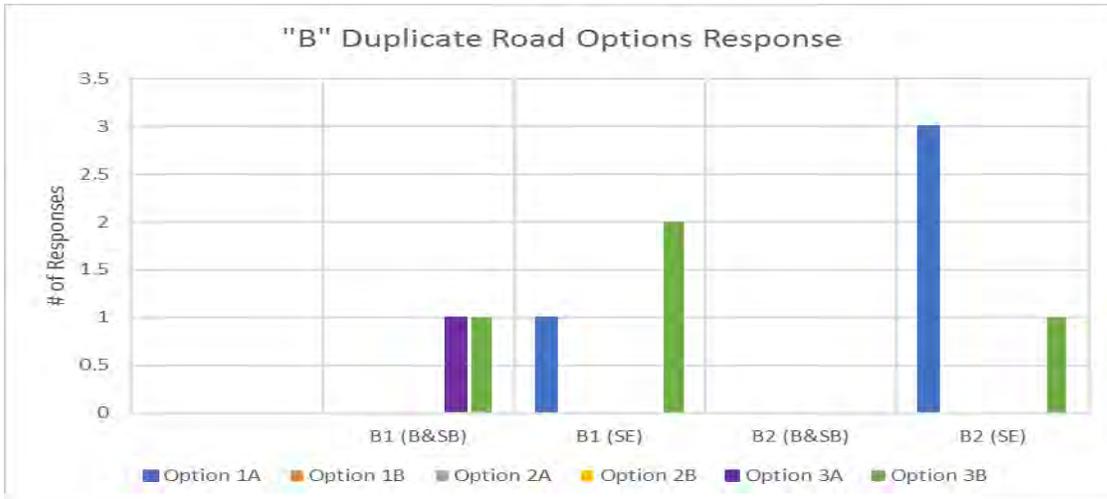


Figure 4: "B" Duplicate Road Options Response

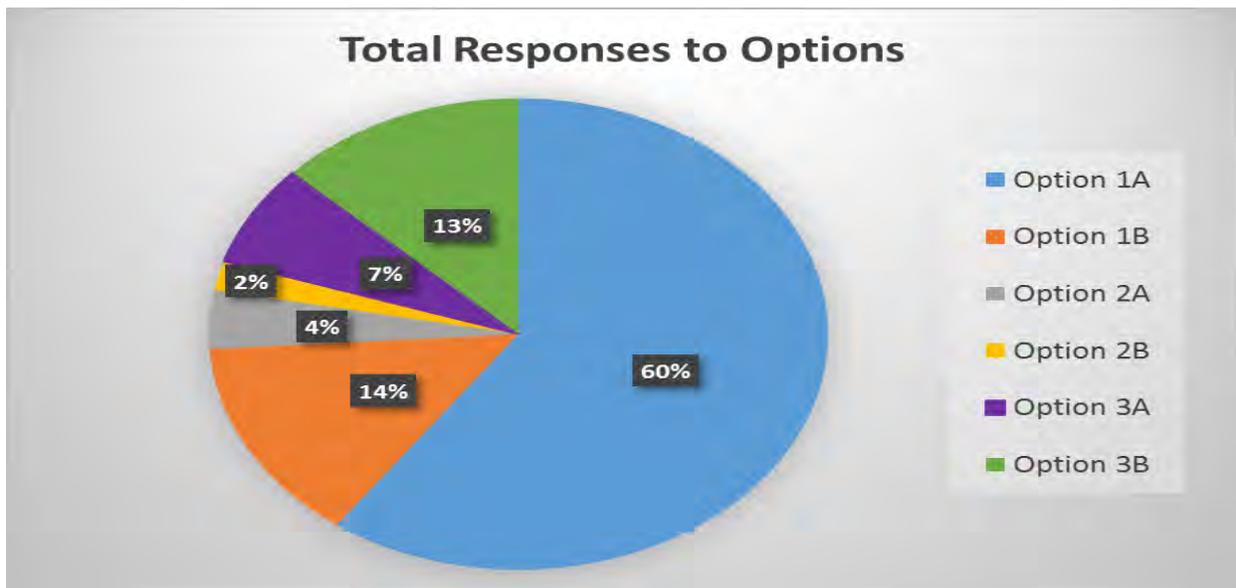


Figure 5: Total Responses to Options

### Review

The results from the survey clearly indicate that the preferred choice among respondents is the 'least impact' approach – rename the duplicate private roads that generate the least impact based on volume in each ward. Additionally the results show that a majority of respondents prefer that only the roads be renamed and that the civic addresses and branches/sequences not be changed.

Staff have reviewed the results and all comments submitted by the public (Attachment C includes recent letters received since the last meeting date). There are additional considerations that should be reviewed regarding a future decision by the Committee:

- The least impact approach, if taken, would mean that all duplicate roads in the ward of Bastard and South Burgess would be renamed, with the exception of R9, which would be in South Elmsley;
  - Only 22.5% of survey responses were received from residents of B&SB

- The civic addressing and sequencing in Bastard and South Burgess is known to be problematic, changing simply the road names may solve the duplicate name issue, but will continue the civic address numbering problem;
- There are 2 “B” roads in B&SB
  - Both are duplicates
  - There are approximately 2 branches and 16 properties that would be impacted by a road renaming
- There are 6 “O” roads in B&SB:
  - O2, O3 and O4 are duplicate roads
  - O1A, O1B and O1X are not duplicate roads in B&SB however the identifier and the civic address number are known to be problematic. This should be addressed.
  - O1X crosses into SE
  - Considering all 6 “O” roads in B&SB there are approximately 3 branches (based on updated information) and approximately 39 properties that would be impacted by a road renaming should the additional 3 (non-duplicate roads) be included
- There are 37 “R” roads in B&SB
  - 9 are duplicates
  - There are approximately 22 branches (based on updated information) and approximately 123 properties that would be impacted by a road renaming
- Any proposed option to move forward with should be considered as part of the 2016 budget process and should address phasing;

Staff recommend that the duplicate private roads in B&SB be renamed. A secondary program of work should be to also address O1A, O1B and O1X, which are not duplicates, but are very minor in terms of overall impacts. As part of the renaming it is also recommended that the civic addresses and sequencing (such as branches off of the roads) be addressed concurrently as there is a known problem in terms of the numbering system in B&SB and applicants would be required to change their address regardless, thus this would be the time to fix the overall numbering problem.

Regarding process for the renaming, the Township has an existing policy in place to address private road renaming which follows a public participation process for those impacted and has been found to work well, balance interests and by its efficiency, control costs. It is recommended that this policy be followed as part of the wider renaming program.

**Recommendation**

Staff recommend to the the 911 Adhoc Committee that it be further recommend to Council:

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AND FURTHER THAT the renamings occur in accordance with the Township’s established Private Road Naming Policy;

AND FURTHER THAT the civic address numbers as well as the branches associated to these roads be addressed concurrently with the renaming of the roads;

AND FURTHER THAT the phasing and costing of the renaming process be determined as part of the 2016 budget process.

## **Attachments**

- A: Blank Survey
- B: Survey Comments – Question 4 Results
- C: Letters from the Public
- D: Response from the Township of Elizabethtown-Kitley