

**BY-LAW NUMBER 2018-20**

**THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES**

**BEING** a By-Law to adopt a Policy Statement entitled "Heritage Plaque Program Policy".

**WHEREAS** Section 9 of the *Municipal Act S.O. 2001*, Chapter 25 states that a Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

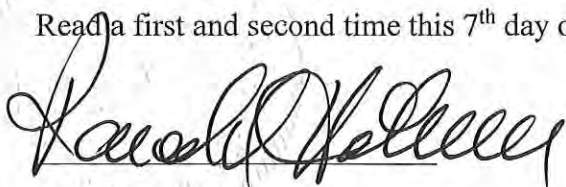
**AND WHEREAS** the Township of Rideau Lakes has established a Heritage Registry which includes Designated and Listed Properties;

**AND WHEREAS** the Township of Rideau Lakes deems it necessary to establish a policy for requests received from individuals to have a Heritage Plaque placed on their property.

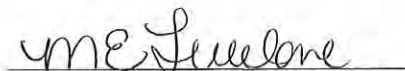
**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Policy Statement, as attached hereto as Schedule 'A' and entitled "Heritage Plaque Program Policy" be approved and adopted.
2. That Schedule 'A' to this By-Law, being the Heritage Plaque Program Policy, may be updated from time to time as deemed desirable by Resolution of Council.

Read a first and second time this 7<sup>th</sup> day of May, 2018.



Ronald E. Holman  
Mayor

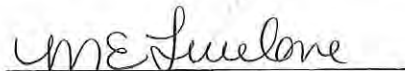


Mary Ellen Truelove  
Clerk

Read a third time and finally passed this 7<sup>th</sup> day of May, 2018.



Ronald E. Holman  
Mayor



Mary Ellen Truelove  
Clerk



Municipal Heritage Advisory  
Committee

Heritage Plaque Program Policy

Policy Name: Heritage Plaque Program

Developed By: Mary Ellen Truelove, Clerk

Date: November 2017

Reviewed By: Municipal Heritage Advisory Committee

Date: February 15, 2018

Approved By: Council By-Law #2018-20

Date: May 7, 2018

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Policy Statement:

From time to time, requests are received from individuals for permission to have a heritage plaque placed on their property. The Township has established a Heritage Registry which includes Designated and Listed Properties. The Municipal Heritage Advisory Committee deems it necessary to provide the availability for property owners to apply to have a heritage plaque placed on their property.

This policy will serve as a guide for any owner who has property listed on the Municipal Heritage Register as being Listed, to apply to the Municipal Heritage Advisory Committee to have a plaque placed at their property.

Properties listed on the Heritage Register as being Designated will receive a plaque at no cost.

Scope:

**This Policy applies to all properties that are on the current Heritage Register as "Listed".**

Policy:

The Heritage Plaque Program shall provide an opportunity for property owners and the municipality to increase their sense of community and identify the rich heritage built by those who founded and built what is now the Township of Rideau Lakes.

The Heritage Plaque Program is a cost-sharing program.

The Municipal Heritage Advisory Committee shall budget for plaques to be approved each year.

Procedure:

1. Property owner must submit an application form to the Municipal Heritage Advisory Committee, no later than October 31<sup>st</sup> of each year, outlining their wishes to have a Municipal Heritage Plaque placed on their building.
2. Property Owners shall be responsible for 75% of the cost of the plaque, with the Municipality, through the Municipal Heritage Advisory Committee being responsible for 25%.

3. **The Municipal Heritage Advisory Committee shall review the property owner's** application to ensure the property is listed on the current Heritage Registry.
4. Once approval is granted, the Municipal Heritage Advisory Committee shall order the requested plaque.
5. Each plaque shall be the following:
  - a. Size: 12 x 7
  - b. Have the Township of Rideau Lakes sign logo shape
  - c. Bear the Township of Rideau Lakes colours (blue and gold/bronze)
  - d. Have the following information listed on the plaque:
    - i. Township of Rideau Lakes
    - ii. Heritage Home
    - iii. Original Owner Name
    - iv. Approximate Date of Construction (Circa.)
6. The Property owner shall be responsible for installation of the plaque.